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NP15 1GA

County Hall
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Usk
NP15 1GA

Dydd Mercher, 24 Ionawr 2018

Notice of meeting / Hysbysiad o gyfarfod:

Pwyllgor Craffu Plant a Phobl Ifanc

**Dydd Iau, 1af Chwefror, 2018 at 10.00 am,
The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA**

Please note that a pre meeting will be held 30 minutes prior to the start of the meeting for members of the committee.

AGENDA

Item No	Item	Pages
1.	Ymddiheuriadau am absenoldeb.	
2.	Datganiadau o Fuddiant.	
3.	Fforwm Agored i'r Cyhoedd.	
4.	Cadarnhau cofnodion y cyfarfod blaenorol.	1 - 16
5.	Cyflwynaid ar Ddyfarniad Sports Leaders UK Playmaker.	17 - 24
6.	Datganiad All-dro Monitro Refeniw a Chyfalaf 2017/18 – Cyfnod 2.	25 - 58
7.	Cyllid Cynnal a Chadw Adeiladau ar gyfer Ysgolion Newydd.	59 - 84
8.	Rhaglen mae plant a phobl ifanc Pwyllgor Dethol ymlaen yn ei waith.	85 - 86
9.	Cyngor a chabinet busnes-y blaengynllun.	87 - 108
10.	Cadarnhau dyddiad ac amser y cyfarfod nesaf. Dydd Mawrth 13 Chwefror 2018 am 10.00am – Cyfarfod Arbennig. Dydd Iau 22 Mawrth 2018 am 10.00am – Cyfarfod Cyffredin.	

Paul Matthews

Chief Executive / Prif Weithredwr

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

M.Groucutt
L.Jones
L.Brown
D. Jones
M.Lane
M. Powell
T.Thomas
J.Watkins
S. Woodhouse

Added Members
Members voting on Education Issues
Only

Dr. A. Daly (Church in Wales)
M. Fowler (Parent Governor Representative)
Vacancy (Parent Governor Representative)
Vacancy (Catholic Church)

Added Members
Non Voting

K. Plow (Association of School Governors)
Vacancy (NAHT)
Vacancy (ASCL)
Vacancy (NUT)
Vacancy (Free Church Federal Council)
Vacancy (NASUWT)

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Welsh Language

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Aims and Values of Monmouthshire County Council

Sustainable and Resilient Communities

Outcomes we are working towards

Nobody Is Left Behind

- Older people are able to live their good life
- People have access to appropriate and affordable housing
- People have good access and mobility

People Are Confident, Capable and Involved

- People's lives are not affected by alcohol and drug misuse
- Families are supported
- People feel safe

Our County Thrives

- Business and enterprise
- People have access to practical and flexible learning
- People protect and enhance the environment

Our priorities

- Schools
- Protection of vulnerable people
- Supporting Business and Job Creation
- Maintaining locally accessible services

Our Values

- **Openness:** we aspire to be open and honest to develop trusting relationships.
- **Fairness:** we aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.
- **Flexibility:** we aspire to be flexible in our thinking and action to become an effective and efficient organisation.
- **Teamwork:** we aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goals.

Monmouthshire Scrutiny Committee Guide

Role of the Pre-meeting

1. Why is the Committee scrutinising this? (background, key issues)
2. What is the Committee's role?
3. What outcome do Members want to achieve?
4. Is there sufficient information to achieve this? If not, who could provide this?
5. Discuss the committee's approach:
 - Agree the order of questioning and which Members will lead
 - Agree questions for officers and questions for the Cabinet Member

Questions for the Meeting

Scrutinising Performance

1. How does performance compare with previous years? Is it better/worse? Why?
2. How does performance compare with other councils/other service providers? Is it better/worse? Why?
3. How does performance compare with set targets? Is it better/worse? Why?
4. How were performance targets set? Are they challenging enough/realistic?
5. How do service users/the public/partners view the performance of the service?
6. Have there been any recent audit and inspections? What were the findings?
7. How does the service contribute to the achievement of corporate objectives?
8. Is improvement/decline in performance linked to an increase/reduction in resource? What capacity is there to improve?

Scrutinising Policy

1. Who does the policy affect ~ directly and indirectly? Who will benefit most/least?
2. What is the view of service users/stakeholders? Do they believe it will achieve the desired outcome?
3. What is the view of the community as a whole - the 'taxpayer' perspective?
4. What methods were used to consult with stakeholders? Did the process enable all those with a stake to have their say?
5. What practice and options have been considered in developing/reviewing this policy? What evidence is there to inform what works?
6. Have all relevant sustainable development, equalities and safeguarding implications been taken into consideration? For example, what are the procedures that need to be in place to protect children?
7. How much will this cost to implement and what funding source has been identified?
8. How will performance of the policy be measured and the impact evaluated.

Questions for the Committee to conclude...

Do we have the necessary information to form conclusions/make recommendations to the executive, council, other partners? If not, do we need to:

- (i) Investigate the issue in more detail?
- (ii) Obtain further information from other witnesses – Executive Member, independent expert, members of the local community, service users, regulatory bodies...

(iii) Agree further actions to be undertaken within a timescale/future monitoring report...

Nodau a Gwerthoedd Cyngor Sir Fynwy

Cymunedau Cynaliadwy a Chryf

Canlyniadau y gweithiwn i'w cyflawni

Neb yn cael ei adael ar ôl

- Gall pobl hŷn fyw bywyd da
- Pobl â mynediad i dai addas a fforddiadwy
- Pobl â mynediad a symudedd da

Pobl yn hyderus, galluog ac yn cymryd rhan

- Camddefnyddio alcohol a chyffuriau ddim yn effeithio ar fywydau pobl
- Teuluoedd yn cael eu cefnogi
- Pobl yn teimlo'n ddiogel

Ein sir yn ffynnu

- Busnes a menter
- Pobl â mynediad i ddysgu ymarferol a hyblyg
- Pobl yn diogelu ac yn cyfoethogi'r amgylchedd

Ein blaenoriaethau

- Ysgolion
- Diogelu pobl agored i niwed
- Cefnogi busnes a chreu swyddi
- Cynnal gwasanaethau sy'n hygyrch yn lleol

Ein gwerthoedd

- **Bod yn agored:** anelwn fod yn agored ac onest i ddatblygu perthnasoedd ymddiriedus
- **Tegwch:** anelwn ddarparu dewis teg, cyfleoedd a phrofiadau a dod yn sefydliad a adeiladwyd ar barch un at y llall.
- **Hyblygrwydd:** anelwn fod yn hyblyg yn ein syniadau a'n gweithredoedd i ddod yn sefydliad effeithlon ac effeithiol.
- **Gwaith tîm:** anelwn gydweithio i rannu ein llwyddiannau a'n methiannau drwy adeiladu ar ein cryfderau a chefnogi ein gilydd i gyflawni ein nodau.

Public Document Pack Agenda Item 4

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Children and Young People Select Committee held at The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 7th December, 2017 at 10.00 am

PRESENT: County Councillor M. Groucutt (Chairman)
County Councillor L. Jones (Vice Chairman)

County Councillors: L. Brown, D. Jones, M. Lane, M. Powell, T. Thomas, J. Watkins and S. Woodhouse

Mr. M Fowler (Parent Governor Representative)

County Councillor P. Murphy, R. Harris and V. Smith attended the meeting by invitation of the Chair.

OFFICERS IN ATTENDANCE:

Will McLean	Chief Officer for Children and Young People
Claire Marchant	Chief Officer Social Care, Health & Housing
Mark Howcroft	Assistant Head of Finance
Roger Hoggins	Head of Operations
Sian Schofield	Data Analyst
Nikki Wellington	Finance Manager
Hazel Ilett	Scrutiny Manager
Richard Williams	Democratic Services Officer

APOLOGIES:

County Councillor P. Jones - Cabinet Member

Dr. A. Daly and Mr. K Plow

1. Declarations of Interest

There were no declarations of interest made by Members.

2. Public Open Forum

No issues were raised by the public.

3. Confirmation of the following minutes:

3.1. Children and Young People Select Committee dated 26th October 2017

The minutes of the Children and Young People Select Committee dated 26th October 2017 were confirmed and signed by the Chair.

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3.2. Special meeting - Children and Young People Select Committee dated 13th November 2017

The minutes of the special meeting of the Children and Young People Select Committee dated 13th November 2017 were confirmed and signed by the Chair.

4. Medium Term Financial Plan 2018/19 to 2021/22 and Draft Budget Proposals 2018/19 for Consultation

Context:

- To highlight the context within which the Medium Term Financial Plan (MTFP) will be developed for 2018/19 to 2021/22.
- To agree the assumptions to be used to update the MTFP, and provide an early indication of the level of budget savings still to be found.
- To receive an update with the implications arising out of the provisional settlement announcement of Welsh Government.
- To consider the 2018/19 budget within the context of the four year Medium Term Financial Plan (MTFP) to be incorporated within the emergent Corporate Plan
- To receive detailed draft proposals on the budget savings required to meet the gap between available resources and need to spend in 2018/19.

Key Issues:

The Select Committee scrutinised the Children and Young People budget proposals, as outlined in the report, which related to the Children and Young People Directorate.

Member Scrutiny:

- Central Government funding is a net 0.5% reduction.
- Pay inflation - the likely pay award for next year is being agreed at 2%.
- There will be a need to review the vacancy factor figure which is currently at 2%.
- The Authority has historically had to pay significant sums of money to external foster care providers which has been difficult to budget for due to each child's differing circumstances. The Authority is therefore actively looking at all external placements to see if there is an internal provision that could be used, as long as it could be used successfully and ensuring the safeguarding and well-being of the individual child is maintained.

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- The matter of Federated schools has been discussed previously within the Authority and with head teachers recently. There are currently 36 educational settings in Monmouthshire but in the future it is likely that there will be fewer than 36 head teachers across those schools. This will be a process of evolution whereby, as opportunities arise through natural turnover, the Authority will take advantage of these situations with a view to schools working more closely together.
- In response to questions raised regarding appendices 1, 2 and 3 of the report, it was noted that:
 - The figures relating to the grants position as outlined in appendix 1 should be read in round millions and relate to the position for Wales.
 - N/A in appendix 1 refers to information not available, as yet.
 - Appendix 2 – Monmouthshire derives the lowest funding per head of population across Wales. The settlement works by looking at indicative service levels across the 22 local authorities in Wales and applying a formula. However, not all authorities provide services in the same way. Welsh Government states that this formula has been agreed by the 22 authorities and it will be for the 22 authorities to agree to an alternative way of preparing the formula funding.
 - The funding flaw refers to Welsh Government and when it looks at those indicators it will then apply the formula comparing this year's settlement with the previous year. In trying to reduce the volatility Welsh Government has restricted the reduction to 0.5%.
- With regard to the implementation of the Additional Learning Needs (ALN) Bill, this is currently being worked on at Welsh Government.
- It is anticipated that the 'not applicable' (n/a) figures in the report will be available in due course and potentially before the end of December 2017.

Committee's Conclusion:

On behalf of the Select Committee, the Chair thanked officers for presenting the report.

The Chair summed up by stating that the Authority remains in difficult times, which will likely continue. However, it was noted that Cabinet, in considering this report, has taken positive steps to help in terms of the blue badge scheme, school breakfasts and additional resources to help schools with new examinations.

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5. Draft Capital Budget Proposals 2018/19 to 2021/22

Context:

To scrutinise the proposed capital budget for 2018/19 and the indicative capital budgets for the three years 2019/20 to 2021/22.

Key Issues:

Capital Medium Term Financial Plan (MTFP) issues:

- The four year capital programme is reviewed annually and updated to take account of any new information that is relevant.
- The major component of the Capital MTFP for the next few years is completion of the Council's Tranche A Future schools programme. Colleagues are working through options in relation to a future Welsh Government Tranche B programme. No presumption has been made to add such costs into this next four year window as yet, as costs of proposals and their affordability are still to be established.
- As part of the 2017/18 budget setting process, Members identified five additional priorities that had not been costed at the time of budget setting, but for which they added an unhypothecated borrowing assumption of £500,000 per annum to the 2017/18 budget.
- During this year, some of those scheme costs have crystallised and the following indicates the related presumption within the capital programme together with an indication of the revenue consequences. In all cases an asset life of 25 years has been presumed:
 - Monmouth Pool – commitment to re-provide the pool in Monmouth as a consequence of the Future Schools Programme, £7.3 million project afforded by £1.9 million Future Schools Programme, £985,000 Section 106 funding, core treasury funding in the region of £835,000, and £3.58 million prudential borrowing afforded by the Leisure Service through additional income predictions.
 - Abergavenny Hub – commitment to re-provide the library with the One Stop Shop in Abergavenny to conclude the creation of a Hub in each of the towns. £2.3 million.
 - Disabled Facilities Grants – the demand for grants is currently outstripping the budget, work is being undertaken to assess the level of investment required to maximize the impact and benefit for recipients. Members ultimately chose to put a one year commitment of £300,000 into the base capital programme in 2017/18.

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- City Deal - 10 Authorities in the Cardiff City region are looking at a potential £1.2 billion City Deal. Agreement to commit to this programme is being sought across the region in January 2018 and would impact on the capital MTFP. The potential impact on individual authority budgets is currently being modelled in advance of decisions on specific projects and profiles in order for authorities to start reflecting the commitment in their MTFPs. The potential is for the 10 authorities to provide collectively £120 million over time, with individual contributions being reflective of populations. Monmouthshire's indicative liability during the forthcoming capital MTFP is likely to be:

Contributions predicted during forthcoming MTFP window:

Year	Amount
2018-19	£83,000
2019-20	£482,000
2020-21	£472,000
2021-22	£729,000

Contributions predicted following the MTFP window:

2022-23	£729,000
2023-24	£1,207,000
2024-25	£1,206,000
2025-26	£1,206,000
2026-27	£1,206,000
Total	£7,320,000

MRP is presumed to start in the year after the contribution is made.

- J and E Block – the office rationalization programme is being considered to see if there is a solution that would enable the Magor and Usk sites to be consolidated, releasing funding to pay for the necessary investment to bring the blocks into use. The current presumption included in Treasury figures is £1.4million expenditure with MRP starting in 2020/21. No revenue savings from central accommodation or the Magor building have been presumed in the capital modelling, as those savings are unlikely to be realized until that building is vacated.
- A strategy that enables the core programme, Future Schools and the above schemes to be accommodated is being developed. Notwithstanding this, there will still remain a considerable number of pressures that sit outside of any potential to fund them within the Capital MTFP and this has significant risk associated with it. Cabinet has previously accepted this risk.
- The current policy is that further new schemes can only be added to the programme if the business case demonstrates that they are self-financing or the

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scheme is deemed a higher priority than current schemes in the programme and therefore displaces it.

In summary the following other issues and pressures have been identified:

- Long list of back log pressures – infrastructure, property, DDA work and Public rights of way. None of these pressures are included in the current capital MTFP, but this carries with it a considerable risk.
- In addition to this, there are various schemes / proposals (e.g. Alternative Delivery Model for Leisure, Tourism and Culture Services, Tranche B Future Schools, any enhanced DFG spending, waste fleet vehicle replacement, community amenity site enhancement) that could also have a capital consequence, but in advance of quantifying those or having Member consideration of these items, they are also excluded from current capital MTFP.
- Capital investment required to deliver revenue savings – this is principally in the area of office accommodation, social care, property investment and possibly Additional Learning Needs. The level of investment is currently being assessed. However, in accordance with the principle already set, if the schemes are not going to displace anything already in the programme then the cost of any additional borrowing will need to be netted off the saving to be made.
- The IT reserve is depleted so funding for any major new IT investment is limited. Any additional IT schemes will need to either be able to pay for themselves or displace other schemes in the programme.
- Base interest rates were increased by 0.25% to 0.5% on 2nd November 2017. That pressure is more likely to be felt in the Revenue MTFP as it will increase the cost of borrowing over time. However, it may also impact adversely upon the viability of capital business case developments and their ability to demonstrate self-affordability. Given this very recent change, it hasn't been possible to fully work through the consequences in the initial revenue and capital MTFP. That will instead manifest itself through the budget setting process.

Member Scrutiny:

- In response to a Member's question, it was noted that the allowance included annually for capital maintenance is £2,000,000. The backlog of repair on Monmouthshire's schools portfolio is in the region of £22,000,000.
- With regard to the new 21st Century Schools in Monmouthshire, a lower routine maintenance consequence is anticipated. In relation to existing comprehensive schools, property maintenance decides the maintenance priorities for these schools throughout the year.
- To avoid confusion in the table within appendix 1 of the report in respect of capital budget pressures, there could be an indication of what is budgeted for as

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well as having an indication of what the Authority would like to do if appropriate funding was available, i.e., in an 'ideal scenario'. The Assistant Head of Finance stated that he would amend the appendix accordingly for future reports.

- In response to a question raised, it was noted that all of Monmouthshire's school kitchens were complying with environmental health standards.

Committee's Conclusion:

- The Select Committee had fully discussed the capital budget assumptions and priorities affecting the Select Committee's portfolio area, however, had no specific recommendations to make in terms of the approach being adopted.

6. Presentation regarding Key Stage 4 Outcomes

Context:

To scrutinise the Key Stage 4 outcomes for 2016/17.

Key Issues:

Key Stage 4:

- Level 2 inclusive English / Maths (best of procedural and numeracy).
- Level 2.
- Level 1.
- Core Subject Indicator (CSI).
- 5A* / A.
- Modelled Expectations:
 - For secondary schools for L2+, L2 and L1.
- English.
- Maths (Procedural or Numeracy).
- Science.

Member Scrutiny:

- With regard to English Level 2 achievement at King Henry VIII Comprehensive School, there is a significant difference in performance between children receiving Free School Meals (FSM) and non FSM children. However, the size of the cohorts need to be taken into account, as the majority of FSM children have been known to the school since Year 7. There is greater impact on the two examinations that were sat. It is anticipated that there will be an improved performance next year.

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- Future reports should include the numbers alongside the percentages to provide better clarity.
- It was noted that the recommendation of the Donaldson Report in respect of the Successful Futures aspect is to remove Key Stage testing and have informal teacher step progression assessments which are not publically reported or published. The advantage of the system currently being operated is that each student is tested. However, with the implementation of the Donaldson Report, the Authority will continue to have an insight into how schools are performing. One of the key issues will be Estyn's change from looking at outcomes in terms of teacher assessment and benchmark quartiles to assessing performance and teaching and learning through the observation of book scrutiny. However, the Key Stage 4 results will always be published.
- A more detailed report on the risks and the positive aspects of the Donaldson Report will be presented to the Select Committee in the New Year.
- The movement to the linear system was a challenge. None of Monmouthshire's schools have a significant number of FSM students. However, one of the challenges is that the Authority's FSM gap further down the school system is much smaller. Therefore, the FSM gap between Monmouthshire's FSM children and those not entitled to FSM was 44% at GCSE Level 2 inclusive, this year. At the Foundation Phase indicator, it was only 10%. At Key Stage 2 CSI it was only 10%. At Key Stage 3, it increases and at Key Stage 4, it increases even further. Therefore, the challenge needs to be addressed at primary school level. There is a need to raise expectations amongst some cohorts in terms of what they should be expecting to achieve. Also, there is a need to undertake additional work to support learners and some schools have opened on a Saturday to teach maths to help support students.

Committee's Conclusion:

- There are some very strong performances by Monmouthshire's young people reflected in the Key Stage 4 outcomes report.
- However, there are areas where there are difficulties facing Monmouthshire's schools. In particular, the performance of FSM children.
- The Select Committee will closely monitor the situation.

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7. Feedback from the Chair on his attendance at Engage 2 Change (Youth Council) on 4th December 2017 to discuss the Youth Councils' priorities for 2017-18

The Chair provided the Select Committee with feedback on his attendance at a meeting of the Youth Council. Also in attendance was the Leader of the Council, the Cabinet Member for Education and senior officers.

In doing so, the following information from the meeting was noted:

- The Youth Council looked back on the Local Democracy Day that was hosted by Monmouthshire County Council as a very positive experience for the young people. They liked the question and answer session and would like to do this again in the future.
- There were some concerns raised which will be scrutinised at future meetings of the Select Committee. The concerns were:
 - Mental health issues.
 - Issues regarding the curriculum that the students receive.
 - I.T. skills needed to be better for students as they enter the world of work in the digital age.
 - The lack of practical advice received around I.T. and finance, e.g., how to apply for a mortgage.
- The Leader had suggested that the Authority should be linking with Schools' Councils. The Select Committee could develop this matter.
- Following the Democracy Day, which was aimed at secondary school children, The Scrutiny Manager had suggested that the Authority could look at how it could involve younger students in democracy and understanding the role of the Councillor. Primary schools could be approached and that one of the schools' years could meet their local Councillor at their respective school with a view to holding an introductory meeting, with the Councillor explaining their role to the students. The students would then be asked to enter into a competition to paint or draw their local Councillor with a prize being awarded. Each school council would be asked to run the process within their school. The Engage 2 Change Youth Council would be the judge and adjudication panel. The winning pictures would be displayed at County Hall, Usk.
- It was noted that Welsh Government has launched a series of pilot areas for new ways of working to support children and young people with mental health needs. However, for that pilot, Monmouthshire is no longer part of northern Gwent and has been omitted from that pilot. Conversations are being held with Welsh Government regarding this matter.

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Committee's Conclusion:

- The meeting with the Youth Council had been very positive and it was heartening to see senior Members of the Council working with young people and respecting and valuing the comments made by the students.

8. Kerbcraft - Scrutiny of Action Plan Delivery and Ongoing Performance Measures

Context:

To scrutinise a report on the implementation of the Action Plan approved by County Council in March 2017 and performance measures in place.

Key Issues:

- On 20th March 2017, Council received the Wales Audit Office (WAO) report on the Safeguarding scheme in Monmouthshire County Council and endorsed the action plan to address the findings of the WAO report.
- On the 5th July 2017, Cabinet received a report entitled 'Update and Approval of matters arising from the Action Plan – Safeguarding arrangements – kerbcraft scheme.
- Attached to the report to Cabinet were new procedures for the provision of kerbcraft training which were approved by Cabinet.
- Kerbcraft training commenced in September 2017 in compliance with the procedure and checklist approved by Cabinet on the 5th July 2017.
- Officers have investigated what information is appropriate to monitor the performance of the scheme for officers of the Children and Young People Directorate and Members. The kerbcraft training is funded by and provided on behalf of Welsh Government. A performance management pro forma is provided to Welsh Government on a quarterly basis.
- The action plan requires a select committee to be nominated to monitor the ongoing performance of the kerbcraft scheme. Given the link to Monmouthshire's school children, officers consider the Children and Young People Select Committee to be the most appropriate committee to receive ongoing performance management reports. Welsh Government quarterly return will be collated on a six monthly basis and submitted to the Children and Young People Select Committee, Audit Committee and Cabinet. The return will be supplemented by a further document indicating which schools have received

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training and which are scheduled to receive training along with any commentary received from schools and parents relating to the kerbcraft training.

- Over and above the reports to the Children and Young People Select Committee, the action plan requires the Audit Committee and Cabinet to receive progress reports to ensure that the performance of the scheme has improved and risks reduced. A report was submitted to the Audit Committee on the 23rd November 2017 and a report to Cabinet is scheduled for 10th January 2018.
- Cabinet, on the 5th July 2017, amended the recommendation that the service remains within the Highways Section (Traffic and Road Safety unit) but robust reporting links be created between the Kerbcraft Team and the Children and Young People Directorate.
- Officers from the Highways Section and the Children and Young People Directorate have discussed how the reporting links and protocols will be managed.

Member Scrutiny:

- In relation to paid staff providing Kerbcraft training, the Authority has one full time employee and two part time employees and these officers work term times.
- One of the issues that caused concern for the WAO was the number of volunteers which the Authority had available which equated to 80 volunteers. The authority is presently using six volunteers which are Disclosure and Barring Service (DBS) checked, and training is provided. No volunteers will be used until all of these checks have been undertaken.
- In relation to the schools, 16 have received the kerbcraft training. The aim is to ensure that all of Monmouthshire's primary schools, that choose to have the training, receive it by the end of the academic year.
- Training is being undertaken over a ten week period, in agreement with Welsh Government. The Welsh Government is satisfied with the Authority's training programme.
- In response to a question, the Head of Operations stated that he would check whether any schools had indicated that they would not be taking part in the kerbcraft scheme.
- It would be beneficial if the Select Committee received a further report to ensure that those primary schools that did want to receive the training have the opportunity to do so.
- The PCSOs are not formally a part of the procedure. However, the kerbcraft coordinator liaises with the local PCSOs and they often attend kerbcraft training events.

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- In relation to the turnover of volunteers, this is anticipated as time progresses. However, as replacement volunteers come into the scheme, appropriate training will be provided.

Committee's Conclusion:

- On behalf of the Select Committee, the Chair thanked the Head of Operations for bringing the kerbcraft scheme back on track and look forward to taking on this additional responsibility as a Select Committee, and also look forward to monitoring the success of the scheme, going forward.

9. Performance report 2017/18 Quarter 2

Context:

To scrutinise the 2017/18 quarter 2 performance information under the remit of the Children and Young People Select Committee, this comprises:

- Information on how the Authority is performing against a range of nationally set measures related to children's services used by all councils in Wales that were introduced in 2016/17 as part of the Social Services and Well-being Act.
- Report benchmarking data to demonstrate how the Authority performed during 2016/17 against the Welsh average.

Key Issues:

The Council currently has an established performance framework, this is the way in which the Authority translates its vision - building sustainable and resilient communities - into action and ensures that everyone is pulling in the same direction to deliver real and tangible outcomes. The framework was presented to the Committee in July 2017.

The report card explains Children's Social Services key process and performance in quarter 2 2017/18, as well as presenting benchmarking of performance in 2016/17. This comprises of data from the new measurement framework introduced in 2016/17 as part of the Social Services and Well-being Act. The performance measures are a blend of quantitative and qualitative data which includes asking people about their experience of social services and whether this has contributed to improving their well-being.

Welsh Government has highlighted that the first year of data collation (2016/17) of the Social Services and Well-being Act performance measurement framework has provided some challenges and some quality issues with the data and as a result, it has not published local authority level data performance data for 2016-17. Wales level, means and quartile data has been published which has allowed some benchmarking to be

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Children and Young People Select Committee held at The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 7th December, 2017 at 10.00 am

undertaken, although this is caveated in how much reliance can be placed on this given the quality issues raised.

There are ongoing discussions and workshops on potentially revising the standards and measures, as part of the framework in the future.

The qualitative measures within the framework are derived from questionnaires to children and parents that social services are working with at the beginning of September 2017. Therefore, at quarter 2, data may only be presented on one month of responses. Efforts are being made to increase the number of responses to the questionnaire for 2017/18.

Another important nationally set framework used to measure local authority performance is 'Public Accountability Measures' set by Data Unit Wales'. This includes some of the indicators for children's services that are part of the Social Services and Well-being Act measurement framework. This also includes measures relating to educational attainment and attendance from the academic year 2016/17 that are under the Select Committee's remit.

Member Scrutiny:

- It was noted that there was a comments box on the questionnaire. The Data Analyst stated that she could look through the comments received from 16 / 17 year olds to see if there were any comments received that could be passed back to the service with a view to providing support for the young people.
- The questionnaire is only one way of engaging with young people who are in the looked after system, e.g., working with the Youth Service and ensuring that young people are heard via the Corporate Parenting Panel. Personal advisers work with each of the care leavers coming through the system. There has also been some additional Welsh Government investment into the personal advisor resource, this year.
- Concern was expressed that the percentage figures for 16 and 17 year olds and the percentages for the quarter 2 results in respect of every measure fell below the Wales average. It was noted that Officers had undertaken some evaluation regarding this matter, last year. However, the number of responses had been low but measures were being taken to try to increase the number of responses in order to obtain a more accurate assessment of the situation.
- In response to a question raised regarding Looked After Children and the stability of their schooling, it was noted that the service focusses on the best interest of the child, rather than focussing on the performance indicator.
- Following the latest drive for foster carers, more enquires are being received. However, it takes a period of time from the enquiry stage to getting a foster carer registered, before the foster carer is able to look after a child. A report will be brought to a future meeting of the Select Committee outlining progress regarding

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this matter. With regard to the figures, the Authority has a similar proportion of children in foster care but there is still a disproportionate number of those children in foster care within the independent fostering agencies.

Committee's Conclusion:

- On behalf of the Select Committee, the Chair thanked the officers for presenting the report to Members.
- The next report will focus on the areas where the Directorate is still looking to improve upon in order for the Select Committee to monitor the effectiveness of the measures being put in place.

10. Actions arising from the previous meeting

We received the list of actions that had been completed arising from the Children and Young People Select Committee meeting held on 26th October 2017.

11. Children and Young People Select Committee Work Programme

We received the Select Committee's forward work plan. In doing so the Scrutiny Manager updated the Select Committee, as follows:

Ordinary Meeting - 1st February 2018 at 10.00am

- Budget Monitoring - Period 7.
- Chief Officer for Education self-evaluation report.
- Schools Funding Formula.

Special Meeting – 24th January 2018 at 2.00pm

- Pre-decision scrutiny of the Corporate Parenting Strategy.
- Children's Services Placements.
- Second Phase Family Support Review.

Special Meeting – 13th February 2018 at 10.00am

- Leisure Services for Young People.
- Support for Refugees.

Additional item for the Work Plan

- The Children and Young People Select Committee Work Programme to be updated to include scrutiny of the Donaldson report on successful futures, which is a whole scale review of the curriculum itself. Also, there is consultation being

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undertaken in relation to Estyn and how this will be affected as a result of the Donaldson report.

12. Cabinet and Council Forward Planner

We received the Cabinet and Council Forward Planner.

13. Next Meeting

The next ordinary meeting of the Children and Young People Select Committee will be held on Thursday 1st February 2018 at 10.00am.

There will be a special meeting of the Children and Young People Select Committee on:

- Wednesday 24th January 2018 at 2.00pm.
- Tuesday 13th February 2018 at 10.00am.

The meeting ended at 12.21 pm.

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Monmouthshire

Childhood Obesity Workshop – MonLeisure Current Interventions

Sports Development

Leisure Services



Hooked on Sport for Life

Provide a Sporting Pathway

Growing a Skilled & Passionate Workforce

Every Child a Swimmer

Tackling Inequalities

Monmouthshire

Collaboration / Working Differently

- Continue to work collaboratively across Gwent.
- Focusing on regional and national initiatives.
- Exploring strengths
- Project with o
- Govern



Monmouthshire Sport
@MonSportDev

Fantastic day @caldicotcastle as part of the TLCY teacher consultation day. Shaping our service to ensure our offer is right for pupils in @MonmouthshireCC. Thanks to all that attended and your invaluable contribution. #MonSport



Pre School / Primary Provision

- Pre School Programme
- Festival Programme
- Playmaker Award
- Junior Bacc
- Daily Mile
- Young Ambassador Programme



Monmouthshire Sport
@MonSportDev

We started this term with a clear target, take every single yr 5 @MonmouthshireCC pupil through the @SportsLeadersUK playmaker award. 3 months later we are the first authority in the UK to deliver the programme to an entire yr group. Amazing schools, 941 amazing pupils. #MonSport



Secondary School Provision

- 5x60 Provision
- Girls Can Programr
- Lea
Volu
- You
Pro



Community Provision

- Community Chest Grants and national governing body support



Positive Futures
@PositiveFutures

Great crowd at Magor MUGA participating in Tennis, Skate Park, Basketball and football tennis

[@GwentPCC](#) [@gpcaldicot](#)

[@Frances4magor](#)

- Skills4Life Coach Education

Skills4Life

- insport

insport

- Positive Futures



#MonSport



HAMDDENMYNHWY
MONLEISURE
www.monleisure.co.uk

The Monmouthshire Games

The Monmouthshire Games 2017 will take place during the October half term holidays, based on learning new skills, developing confidence, meeting new people and most importantly having fun through sport. Each day will be a full day, packed with a range of sporting activities that children and young people (aged 5 - 12 years) can engage in.

Monday 30th Oct - Friday 3rd Nov 2017

The Monmouthshire Games
9:00am - 3:00pm
£16.00 per day.

The Monmouthshire Games PLUS*
8:00am - 5:00pm
£19.50 per day.

Reduced rates available for siblings and PTL holders.

Over 30 different sports including;

Swimming**	Football	Netball	Basketball
Kayaking**	Cricket	Goal Ball	Hockey
Dodgeball	Golf	Badminton	Nerf Guns
Tennis	Daily Mile (Running)	Rounders	Rugby

*Prepay offer: Book 10 session and receive 25% discount. ** Currently not available at Monmouth Leisure Centre. Subject to terms and conditions.





Our Service in Numbers

49% of people hooked on sport – increase of young **2,000+** people aged 7-18 since last data collection

8,147 attendances through ‘The Monmouthshire Games’ over a 12 month period

27,774 participation opportunities through disability sport resisted in Monmouthshire during 2017

58 active volunteers have completed **2,073** hours through our Sport4Life pathway since April 2017 - An additional **79 Young Ambassadors** are supporting our educational programmes

1,725 Young People have gained a leadership award in the last 6 months

26 Community Sport Clubs supported through Community Chest over the last 6 Months

Swimming lessons currently at **94%** capacity

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Agenda Item 6

REPORT

SUBJECT	REVENUE & CAPITAL MONITORING 2017/18 OUTTURN STATEMENT – PERIOD 2
DIRECTORATE	Resources
MEETING	Children & Young People Select Committee
DATE	1st February 2018
DIVISIONS/ WARD AFFECTED	All Authority

1. PURPOSE

- 1.1 The purpose of this report is to provide Members with information on the revenue and capital outturn positions based on activity data at month 7.
- 1.2 This report will also be considered by Select Committees as part of their responsibility to,
 - assess whether effective budget monitoring is taking place,
 - monitor the extent to which budgets are spent in accordance with agreed budget and policy framework,
 - challenge the reasonableness of projected over or underspends, and
 - monitor the achievement of predicted efficiency gains or progress in relation to savings proposals.

2. RECOMMENDATIONS PROPOSED TO CABINET

- 2.1 Members consider the forecast net revenue outturn overspend of £62,000.
- 2.2 That Cabinet requires Chief Officers to continue to work to reduce the £1.333m over spend on services, using measures such as a moratorium on non-essential spend and the freezing of vacant posts other than where recruitment is considered essential.
- 2.3 Members consider the forecast capital outturn spend, the levels of capital slippage proposed and the levels of capital receipts to assist with capital programme funding, primarily the Future Schools Tranche A considerations.
- 2.4 Members note that the low level of earmarked reserves, which will severely reduce the flexibility the Council has in meeting the financial challenges of reducing settlements and consequent need to re-design services.
- 2.5 Members note the significant and continued forecast reduction in the overall school balance at the end of 2017/18 and supports the continuing work with schools to ensure that the Council's Fairer Funding scheme requirements are met and that the overall schools balance reverts to a positive position at the earliest opportunity.
- 2.6 Members note the significant over spend on services and consider recurrent and new pressures that need to feature in the draft revenue budget proposals currently out on consultation.

3. MONITORING ANALYSIS

3.1 Revenue Position

3.1.1 Revenue budget monitoring information for each directorate's directly managed budgets is provided together with information on corporate areas.

3.1.2 Responsible Financial Officer's Summary of Overall Position (month 7 based)

Table 1: Council Fund 2017/18 Outturn Forecast Summary Statement at Period 2

Service Area	Initial 2017-18 Annual Budget	Virements to budget	Period 2 Annual Budget	Revised Forecast Outturn	Forecast Over/ (Under) @ Outturn	2017/18 Period 1 Variance
	£'000			£'000	£'000	£'000
Adult Services	6,972	6	6,978	7,014	36	-100
Children Services	10,018	120	10,138	11,190	1,052	401
Community Care	22,162	-23	22,139	21,768	-371	-34
Commissioning	1,600		1,600	1,507	-93	-39
Partnerships	350	5	355	355	0	0
Public Protection	1,455	1	1,456	1,449	-7	-39
Resources & Performance	864	-151	713	701	-12	1
Total Social Care & Health	43,421	-42	43,379	43,984	605	190
Individual School Budget	43,166	104	43,270	43,398	128	0
Resources	1,425		1,425	1,362	-63	6
Standards	4,983		4,983	5,382	399	379
Total Children & Young People	49,574	104	49,678	50,142	464	385
Business Growth & Enterprise	824	644	1,468	1,779	230	23
Governance, Democracy and Support		4,061	4,061	4,122	61	
Planning & Housing	1,852	-374	1,478	1,533	55	56
Tourism Life & Culture	3,140	-282	2,858	2,965	188	101
Total Enterprise	5,816	4,049	9,865	10,399	534	180
Governance, Engagement & Improvement	4,333	-4,333	0	0	0	104
Legal & Land Charges	446		446	453	7	10
Operations	16,562	-2,045	14,517	14,988	471	381
Total Chief Executives Unit	21,341	-6,378	14,963	15,441	478	495
Finance	2,287	147	2,434	2,272	-162	-81
Information Communication Technology	2,421	118	2,539	2,409	-130	0
People	1,583			1,573	-10	30

Commercial and Corporate Landlord Services	-504	1,639	1,135	1,145	10	70
Total Resources	5,787	1,904	7,691	7,399	-292	19
Precepts and Levies	17,075	330	17,405	17,401	-4	-5
Coroners	100		100	119	19	19
Gwent Joint Records	182		182	182	0	0
Corporate Management (CM)	181	-13	168	130	-38	-5
Non Distributed Costs (NDC)	733		733	733	0	0
Strategic Initiatives	654	-204	450	0	-450	-450
Insurance	1,264	-30	1,234	1,251	17	-34
Total Corporate Costs & Levies	20,189	83	20,272	19,816	-456	-475
Net Cost of Services	146,128	-280	145,848	147,181	1,333	794
Fixed Asset disposal costs	123	19	142	142	0	0
Interest and Investment Income	-138	127	-11	-23	-12	0
Interest payable & Similar Charges	3,673	2	3,675	2,942	-733	-500
Charges required under regulation	3,815	261	4,076	3,978	-98	250
Contributions to Reserves	165	2	167	208	41	0
Contributions from Reserves	-1,653	198	-1,455	-1,455	0	0
Capital Expenditure funded by revenue contribution			0	0	0	0
Appropriations	5,985	609	6,594	5,792	-802	-250
General Government Grants	-61,380		-61,380	-61,380	0	0
Non Domestic rates	-30,418		-30,418	-30,418	0	0
Council Tax	-66,450	-330	-66,780	-67,080	-300	-250
Council Tax Benefits Support	6,135		6,135	5,966	-169	-130
Financing	-152,113	-330	-152,443	-152,912	-469	-380
Budgeted contribution from Council Fund				0		
Net Council Fund (Surplus) / Deficit	0	-1	-1	61	62	164

3.1.3 A comparison of the Net Council fund line against previous years activity indicates the following,
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Net Council Fund Surplus	2017-18	2016-17	2015-16	2014-15
	£'000	£'000	£'000	£'000
Period 1	164 deficit	1,511 deficit	867 deficit	219 deficit
Period 2	62 deficit	839 deficit	1,066 deficit	116 deficit
Period 3		79 surplus	162 deficit	144 deficit
Outturn		884 Surplus	579 surplus	327 surplus

3.1.4 There have been quite a lot of budget movements since month 2 to reflect changes to Chief Officer portfolios, such that:

Chief Executives Unit

- Property Services moved to Corporate Landlord in RESOURCES Directorate.
- Building Cleaning and Catering have stayed in OPERATIONS Division for now.
- The Governance, Engagement and Improvement Division has been deleted and replaced with Governance, Democracy and Support within ENTERPRISE Directorate.

Enterprise Directorate

- Governance, Democracy and Support created to include Community Hubs, Contact Centre and Community Education.
- Creation of new division called Business Growth and Enterprise – includes most of Economic Development with the addition of Events, Museums and Youth Enterprise from Tourism, Leisure and Culture Division.
- Creation of new division called Community Partnerships and Development which is effectively a merger of Whole Place and Partnerships.

Resources Directorate

- New Corporate Landlord Division created from the merger of Asset Management/Place Division and Property Division transferred across from Operations.

Given these movements, month 2 and month 7 variances are not directly comparable, as “new” service managers have inherited previous underspends or overspends.

However the overall position is still directly comparable, such that net cost of services outturn forecast has increased by £539k to £1.333 million, compensated in part as is traditional by savings in Treasury and Financing, to derive a net deficit of £62k.

As part of the month 7 monitoring exercise, it has become evident that an anticipated use of reserves has been presumed but not yet communicated and requested from Cabinet.

- Priority investment reserve – for continuation of current levels of leased property management (£120k), paragraph 3.1.7
- IT Reserve – Finance Document Management software replacement (£20k), paragraph 3.1.6

Should Cabinet subsequently receive reports from colleagues and accept such use, the revised bottom line would be £78k surplus.

3.1.5 Given the financial challenges that will continue to face the Authority for the foreseeable future, Chief Officers continue to be tasked with ensuring that services live within the budgets and savings targets set for the current financial year, using measures such as a moratorium on non-essential spend and the freezing of vacant posts other than where recruitment is considered essential.

3.1.6 In arriving at the month 7 forecast position Chief Officers have had to identify further savings plans to arrest the over spend on services. However, it should be noted that such savings plans are principally one-off in nature and therefore significant pressures remain in transport, ALN and Children's Services and that will need to be assessed as part of the draft budget proposals that are currently out on consultation.

3.1.7 A summary of main pressures and under spends within the Net Cost of Services Directorates include,

Stronger Communities Select Portfolio (£1,541k net underspend)

- Chief Executives Unit (£478k overspend)

Legal division exhibited a £7k deficit, due to reduced land charge income activity. Operations exhibited a collective £381k deficit. The position for each of main Operations areas is as follows, highways £39k surplus, passenger transport £322k deficit (market intervention, increased ALN costs and a loss on private hire activities), waste £159k (predominantly trade waste and downturn in grounds maintenance turnover), schools catering £29k (downturn in meals perceived to relate to introduction of parent pay).

- Resources Directorate (£292k underspend)

An underspend in Finance Division costs of £162k, predominantly due to net HB grant inflow, an increased recharge to schools for Finance system support and staff vacancies. An underspend in IT Division (£130k) caused by underspends in equipment costs £70k and SRS £55k underspend. People services anticipate a small £5k surplus. Corporate landlord services division predict £15k deficit, caused by shortfall in solar farm income, a reduction in cemetery income, and the net effect of procurement savings not being owned across the Council, compensated in part by savings in central accommodation costs. There is also a target of £20k efficiency saving and general reduced spend to be achieved across the Directorate before year end. There is an additional presumption in the monitoring spreadsheet to request £20k use of IT reserve to afford Finance's document management system replacement. That decision has not been presumed in this report such that the bottom line has not been adjusted nor reserve levels adjusted in advance of colleagues explaining the need to Cabinet.

- Corporate (£456k underspend)

Mainly this is the effect of the annual redundancy provision (£450k) within Corporate budget, to be used following member consideration and approval. At the moment there is no activity on this cost centre, despite redundancy costs being shown as overspends within Directorates. There also miscellaneous savings totalling £6k across this Directorate.

- Appropriations (£802k underspend)

Monitoring report of £843k underspend has been adjusted for anticipated deficit transfer to Outdoor Education trading reserve of £41k. Much of the saving is introduced by active Treasury management to legitimately defer minimum revenue provision payment for solar farm, delaying borrowing decision until absolutely necessary, recognising forecast capital slippage and utilising preferential short term borrowing rates and constantly refreshing as an alternative to more expensive longer term rates.

- Financing (£469k underspend)

The net effect from an excess of Council tax receipts and less than anticipated Council tax benefit payments

RESOURCES DIRECTOR CONTEXT & COMMENTARY

Overall the Directorate is forecasting an under spend of £292k at the end of month 7. Under spends driven by additional grant income on benefits, ICT underspends on equipment and with the SRS and central accommodation costs are mitigating pressures resulting from a shortfall in income against budget from the solar farm, a reduction in cemetery income and authority wide procurement savings not being captured. Beyond the procurement savings, the Directorate will achieve its savings targets as approved and included in the budget. The Directorate will continue to work to reduce the areas of overspending wherever possible, or identify further savings if necessary over the coming months, in order to assist in reducing the Authority's overall over spend.

HEAD OF OPERATIONS CONTEXT & COMMENTARY

Month 7 shows a deterioration from month 2 in the projected out turn for 17/18 for the Operations Department.

The forecast now suggests an over spend across all sections of £471,000 compared to a projection at month 2 of £281,000.

The significant variations from budget are discussed below:

Primary schools catering is forecasting an over spend of £28,000. This budget covers free school meal costs so the increase in numbers of meals served (not necessarily the number of pupils entitled) obviously contributes to the over spend. The downturn in paid meals is also of concern but there is anecdotal evidence that this is partly due to the introduction of the parent pay web based system which removes the opportunity for parents to pay with cash or cheque and consequently unable to take advantage of paying for school meals on an ad hoc basis (often fluctuating with home prepared meals on a daily basis), That being said in December there is some indication that numbers are starting to recover. Although the parent pay scheme offers the opportunity to view menus and to pay over the web it is possible that parents are not yet familiar with the system so an advertising campaign to promote the benefits of the scheme will be developed to seek to restore custom levels. The inclusion of waste disposal charges was inevitable as clarification was provided by WG that schools are liable for collection and disposal charges. The winter months do often see an increase in custom levels so this plus advertising should assist recovery.

The Street lighting energy budget suffers from the budget model which allows no inflation on contracted services whereas actual energy costs to Welsh local authorities increased by 15% in this year (the consequence of a new round of tendering). The introduction of more LED lamps reduces energy consumption and on a budget stripped of inflationary factors would notionally provide a saving. However the saving is used to finance the borrowing to purchase the lights so is removed from the energy budget. A further benefit from investment in new lighting is that officers feel it is feasible to reduce the maintenance budget so the projected overspend has dropped since month 2.

Highways Operations including SWTRA are forecasting a break even budget but it must be stressed that this is forecast upon a stable budget projection through the winter period, based upon recent years expenditure. In this year the highways budget for winter maintenance and snow clearing was reduced so there is a significant risk that poor weather will place pressure upon this budget unless we adopt a reduced level of response. At this stage costs are not yet available to reflect the effect of the recent bad weather.

The PTU budget overall is forecast to overspend by £322,000 compared to a month 2 forecast of break even. There is an underspend in passenger transport arising from arrangements for administration income and staff collaboration but this positive position is dwarfed by the volatility currently being experienced amongst private operators and extra SEN transport costs recently

incurred. Earlier this year a major private transport provider ceased trading over a weekend. There were 29 contracts (H2S and SEN) provided by this operator and all services were re-established very quickly through direct provision and other operators but the financial impact has been an significant (estimated as an extra £1250 per day over and above previous costs. The other significant increase has been in SEN transport costs with extra services being arranged for students in recent months.

The Waste budget indicates a breakeven out turn but the grounds service within Waste and Street Scene is projecting a loss of £82,000. This area has typically shown significant variations in year but has always returned a surplus or been on budget at year end. However when the budget was set for the current year it assumed an increase in income of £100,000. The wider plan was to cut back on grounds maintenance and this income was to offset the need for any redundancies but whilst officers have sought options to reduce maintenance with the minimal of service impact in reality the service cuts and extra trade have not been achieved sufficiently to offset the budget assumption. It is possible that extra works will be acquired and carried out during the remainder of the year to cover this loss but at present that level of works is not on the order book.

Overall the financial situation is of major concern. A report will be prepared to move one off costs for redundancies to corporate funding (approx. £77,000) as Operations revenue budgets are unable to carry these costs in this year. Otherwise officers will be instructed to only commit to essential spend through the remaining months, and all income opportunities will be sought across all Operations service areas. Recruitment is frozen to all posts other than essential front line operatives and all service heads are investigating where spend may be curtailed and income optimised through to year end.

3.1.8 Economy & development Select Portfolio (£527k net overspend)

- Enterprise Directorate (£534k net overspend)

Business growth and enterprise anticipate a £230k overspend, a movement of £198k adverse since month 2. This is caused predominantly by a perceived net shortfall in whole place saving of £35k and adverse Events activities totalling £172k incurred since month 2 forecast. This Events budget was previously overseen by Tourism, Leisure and Culture subdivision and has only recently been inherited by Business growth and enterprise subdivision.

Planning & Housing (£55k overspend) – Development control exhibits an increased deficit of £106k through reduced development and income activity, conversely development policy exhibits £172k surplus, through a temporary salary vacancy and delays in anticipated LDP work. The Housing Lodgings scheme continues to be unsustainable (£120k adverse), as Welsh Government support no longer makes an allowance for sufficient management costs in administering the scheme. The potential for this was highlighted in the 2017-18 budget setting report, but not requested, so this report unusually requests a £120k use of priority investment reserve.

Tourism, leisure & culture (£189k overspend) – predominantly the effect of Caldicot castle and Old Station being traditionally above budgeted levels (£162k adverse), and a net £39k reduction in Leisure centre income caused by Monmouth site redevelopment. Outdoor education also incurs a £41k loss, reported as being due from Torfaen CBC and Blaenau Gwent withdrawing from the partnership. This has been known for 2 years and advice has been to address rather than convert into extra income of an unsubstantiated nature. As a partnership, the bottom line trading activity is transferred to an earmarked reserve rather than affecting MCC bottom line.

Governance, democracy and support (£61k overspend)- predominantly £95k redundancy costs compensated in part by net savings in subscriptions and electoral registration.

- Social Care & Health (£7k underspend)

Public Protection (£7k underspend) – predominantly a net underspend in Registrars caused by increased income and reduced superannuation costs.

ENTERPRISE DIRECTOR'S CONTEXT & COMMENTARY

The DCEO Month 7 position reports a £534,000 overspend which, when adjusted for reserve movements, comes down to £279,000.

The main pressures remain in the Tourism, Leisure, Culture and Youth Services - underlining the continued issues with viability of services in their current form. This underlines again, the importance of considering alternative delivery models, in order to ensure sustainable futures for these important community and frontline services.

In response to this, the DCEO unit has developed a comprehensive recovery plan to help mitigate pressures, examine all spend items at a detailed level, freeze vacancies and redouble income generation efforts.

3.1.9 Adult Select Portfolio (net £440k underspend)

- Social Care & Health (£440k underspend)

Adult Services (£36k overspent) – a continued net overspend in Direct Care and Mardy Park costs is compensated in part by savings in My Day My life initiative, secondment income, disability services and management costs..

Community Care (£371k underspend) – underspends in disability aids and net savings on intermediate care budget with costs afforded by adhoc grant, together with a prediction of 3 significant cases being funded through third party totalling £240k.

Commissioning (£93k underspend) – predominantly a net saving in commissioning strategy costs and a senior vacancy.

Resources (£12k underspend) – net saving apparent in transport management

3.1.10 Children & Young People Select Portfolio (net £1,516k overspend)

- Social Care & Health (£1,052k overspend)

Children's Services (net £1,052k overspend) – placement and care costs are forecast as being £483k, which is £353k more than volunteered in the month 2 prediction, and this is despite £140k presumption in relation to 5 cases coming from external sources. Children's services team costs exhibit a forecast overspend of £569k, over and above establishment budgets, and an increase of £298k on month 2 forecast..

Youth offending team partnership (breakeven) – this service is a partnership administered by the Council on behalf of itself and others and any balance (£42k deficit) is effectively transferred through Appropriations to a ring-fenced reserve so should have no bottom line effect on MCC's management accounts.

- Children and Young People (net £464k overspend)

School Budget Funding, since month 2 the budget passported to schools incurs a forecast £128k deficit. There is an **underspend of £38k** within the **Resources subdivision** due to vacancy savings and premature retirement costs being less than budget. However the main cost pressure

manifests itself in **Standards subdivision** (£373k) caused by out of county placement costs exceeding budget, a decision to fund a further formal ALN unit, together with an overspend in the general ALN provision for all 4 secondary schools.

SOCIAL CARE & HEALTH DIRECTOR'S CONTEXT & COMMENTARY

Overall the position as at month 7 is an overspend of £605,000. This position reflects a number of robust recovery actions to contain the overspend as far as possible moving into year end, in a volatile and high cost budget area. In common with Authorities across Wales, Children's Social Service budgets are under extreme pressures, with ours exhibiting a £1.052M overspend. This is a worsening position for Children's Services from the reported month 2 overspend projection of £401,000 (£651,000 at month 5), and the 2016/17 outturn being £534,000 overspent. Much of the 2016/17 overspend comprised recurrent commitments which carried through into this financial year. The reason for the higher overspend are increased costs relating to complex placements for 4 children, additional workforce pressures (£94,000) to safely meet the added workload from the number of children on the Child Protection Register (Cabinet approval of establishment changes in December 2017 will allow a move away from agency to meet capacity requirements) and corporate safeguarding posts that are reserve funded, but shown as an overspend against the Children's Services budget. The overall directorate position is being reduced by underspends in Adult Services of £440,000 and £7,000 in Public Protection.

CHILDREN & YOUNG PEOPLE DIRECTOR'S CONTEXT & COMMENTARY

The Directorate's Month 7 position is a forecasted overspend of £464,000. Efficiencies have been delivered across many parts of the directorate, however, these have been offset by additional expenditure in other areas caused by increased pressures on the service provision. All parts of the directorate are continuing to work to reduce those areas of pressure and bring the budget closer to a balanced position.

The current overspend includes the cost of redundancies from our support services restructure. The necessary approval has been granted to meet these costs from reserves if we are unable to meet them from within the directorate's budget. In addition, an exceptional item of expenditure within the ISB has increased the overspend position that was reported at Month 2. These combined one-off items amount to £131,000 and once these have been accounted for the underlying position remains static from month 2.

The Additional Learning Needs budget continues to remain under significant pressure due to the requirement to support more of our pupils with complex needs. This is a particularly challenging budget given the volatility of children arriving into the area and younger children requiring more complex packages of support. The two main elements of this budget have moved in different directions. The Out of County budget has improved its position and is now forecasted to be £29,000 overspent. The in-County budget which provides additional support to children in the classroom is experiencing significant pressure and the forecast overspend has increased by a further £100,000 to £300,000.

Along with the rest of the organisation, schools are facing a challenging financial settlement and have, for the first time, budgeted to be in a collective deficit by the end of the year. This forecasted position has declined since Month 2 and is more in line with the budgets that have been set, but we will continue to work closely with our school colleagues to ensure their plans are as robust as possible to minimise any impact whilst continuing to improve standards for our young people.

3.2.1 This section monitors the specific savings initiatives and the progress made in delivering them during 2017-18 as part of the MTFP budgeting process.

In summary they are as follows,

Disinvestment by Directorate 2017-	2017/18 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable YTD
REVENUE MONITORING 2017-18	£000	£000	£000	£000	£000	£000
Children & Young People	(395)	(395)	(395)	0	0	0
Social Care & Health	(627)	(627)	(628)	0	0	0
Enterprise	(84)	(84)	(83)	0	0	0
Resources	(266)	(257)	(236)	0	(30)	0
Chief Executives Units	(1,224)	(955)	(992)	0	(29)	(205)
Corporate Costs & Levies	(118)	(118)	(98)	0	(20)	0
Appropriations	(1,708)	(1,708)	(1,648)	0	0	(60)
Financing	(885)	(885)	(885)	0	0	0
DIRECTORATE Totals	(5,308)	(5,029)	(4,965)	0	(79)	(265)

3.2.2 Forecasted mandated savings are currently running at 94% (a slight reduction on levels reported in month 2), with currently £265,000 being deemed potentially unachievable, and a further £79,000 unlikely to crystallise in 2017-18.

3.2.3 The emphasis of reporting savings has changed from previously where savings were reported when they were manifest, however the judgement is now whether saving is forecast to be achieved.

3.2.4 Consequently the savings appendix (appendix 1) also has a traffic light system to indicate whether savings are likely to be achieved or have justifiable reasons explaining delayed implementation. The following summary of savings mandates are highlighted as requiring further work to crystallise or exhibit an anticipated degree of volatility.

3.2.5 Stronger Communities Select Portfolio

Resources Directorate

- Estates restructure proposals (£30k) affecting markets and community development officer are yet to be enacted.

Chief Executive's Office

- Contact Centre (£14k) reorganisation has been delayed and whole place saving of £100k exhibits a shortfall of £65k.
- The procurement saving (£100k) is not yet manifest across Directorates to apportion from the reduced Procurement budget.
- Reduced grass cutting and maintenance schedules (£15k) at Monmouth sports grounds haven't reverted to level of original lease agreement as yet.
- Trade waste income levels are reported to be down by circa £80k, with neither (£10k plus £30k) of the extra income savings yet being manifest deliverable.

3.2.6 Economy & Development Select Portfolio

Enterprise (ENT) Directorate

- Directorate colleagues report current year savings are anticipated to be delivered in full.

3.2.7 Adult Select Portfolio

Social Care & Health (SCH) Directorate

- Directorate colleagues report current year savings are anticipated to be delivered in full, however without any progress narrative supplied, the more significant have still been flagged as medium risk based on past pressures and experience, and members may wish to check progress with service officers around adult social care transformation, adult detailed contract review, transport policy changes proposed, live in carer proposals, and charges increases.

3.2.8 Children and Young People Select Portfolio

Children and Young People (CYP) Directorate

- Directorate colleagues report current year savings are anticipated to be delivered in full, although Members may wish to substantiate how £150k savings in ALN and childcare voluntary organisations can be achieved, whilst Standards subdivision and ALN costs exhibit £399k adverse situation.

3.3. Capital Position

MCC CAPITAL BUDGET MONITORING 2017-18 at Month 7 by SELECT COMMITTEE						
SELECT PORTFOLIO	Forecast Spend at Outturn	Slippage Brought Forward	Total Approved Budget 2017/18	Forecast Capital Slippage to 2018/19	Revised Capital Budget 2017/18	Capital Expenditure Variance
	£000	£000	£000	£000	£000	£000
Children & Young People	39,236	15,302	44,581	(5,345)	39,236	0
Adult	2	0	2	0	2	0
Economic & Development	458	966	966	(458)	509	(51)
Strong Communities	8,049	1,100	9,096	(1,027)	8,069	(20)
Capital Schemes Total 2017-18	47,745	17,368	54,645	(6,829)	47,816	(71)

Capital Outturn

3.3.1 In the main Service Managers consistently maintain that their spending will accord exactly with the budgets available to them.

So capital expenditure at month 7 is predominantly being forecast to budget once slippage is accounted for. There is £51k construction saving on the Solar Farm scheme and £25k within County Farm Maintenance due to the postponement of a roof refurbishment.

3.3.2 There were further priorities acknowledged by Members during the capital budget consultation, where there is a commitment to invest but they weren't in a position to get member approval on as part of 2017-18 budget setting and required separate approval.

These were

- Monmouth Pool – commitment to reprovide the pool in Monmouth as a consequence of the Future schools programme
- Abergavenny Hub – commitment to reprovide the library with the One Stop Shop in Abergavenny to conclude the creation of a Hub in each of the towns
- Disabled Facilities Grants (DFGs) – the demand for grants is currently outstripping the budget
- City Deal - 10 Authorities in the Cardiff City region are looking at a potential £1.2 billion City Deal. Agreement to commit to this programme is being sought across the region in January 2018 and so would impact on the capital MTFP from 2018-19.
- J and E Block – the office rationalization programme is being considered to see if there is a solution that would enable the Magor and Usk sites to be consolidated, releasing funding to pay for the necessary investment to bring the blocks into use.

Subsequently Members have added £300k to DFGs, absorbed E block work through property maintenance budget and received and approved a report into the reprovion of Monmouth pool. Consequently J block work, Abergavenny Hub and City deal contribution consideration sit outside 2017-18 capital programme.

3.4 Slippage to 2018-19

3.4.1 Total Provisional Slippage at Month 7 is £6,829k, of which £5,345k within CYP relates to Monmouth Comprehensive 21st Century Schools rebuild. Future Retention payments for the new Solar Farm account for the slippage in E&D of £458k. Car Park refurbishment for Granville Street of £251k (possible contaminated land) and £100k for new ticketing machines have been delayed. £115k is being slipped as a result of ongoing ecological surveys for a bridge reconstruction on the A465 at Livox. A major S106 scheme (£355k) that is projected to be slipped is for the Lion Street Highways Works.

3.5 Capital Financing and Receipts

3.5.1 Given the anticipated capital spending profile reported in para 3.3.1, the following financing mechanisms are expected to be utilised.

MCC CAPITAL FINANCING BUDGET MONITORING 2017-18 at Month 7 by FINANCING CATEGORY						
CAPITAL FINANCING SCHEME	Annual Financing	Slippage Brought Forward	Total Approved Financing Budget 2017/18	Provisional Budget Slippage to 2018/19	Revised Financing Budget 2017/18	Forecast Capital Financing Variance 2017/18
	£000	£000	£000	£000	£000	£000
Supported Borrowing	2,241	0	2,402	(161)	2,241	0
General Capital Grant	1,462	0	1,462	0	1,462	0
Grants and Contributions	16,132	5,629	16,149	(17)	16,132	0
S106 Contributions	873	522	1,300	(427)	873	(0)
Unsupported borrowing	9,620	5,662	10,338	(667)	9,671	(51)
Earmarked reserve & Revenue Funding	197	302	359	(162)	197	(0)
Capital Receipts	17,220	5,253	22,635	(5,395)	17,240	(20)
Capital Financing Total 2017-18	47,745	17,368	54,645	(6,829)	47,816	(71)

3.6 Useable Capital Receipts Available

3.6.1 In the table below, the effect of the changes to the forecast capital receipts on the useable capital receipts balances available to meet future capital commitments is shown. This is also compared to the balances forecast within the 2017/21 MTFP capital budget proposals.

Movement in Available Useable Capital Receipts Forecast

TOTAL RECEIPTS	2017/18	2018/19	2019/20	2020/21
	£000	£000	£000	£000
Balance b/f 1 st April	18,935	3,549	204	1,048
Add:				
Receipts received in YTD	922			
Receipts forecast received	932	8,222	5,610	3,084
Deferred capital receipts	164	164	164	164
Less:				
Receipts to be applied	(17,240)	(11,567)	(509)	(509)
Set aside	0	0	(4,257)	(3,623)
Predicted Year end receipts balance	3,549	204	1,048	0
Financial Planning Assumption 2017/21 MTFP Capital Budget	608	0	5,156	4,861
Increase / (Decrease) compared to MTFP Capital Receipts Forecast	4,157	204	(4,108)	(4,861)

3.6.2 The balances forecast to be held at the 31st March each year are generally lower than forecast in the MTFP. The expected slippage of LDP receipts has been offset by a delay in the set aside of capital receipts in the earlier years. The decrease of £4.0m remaining at 31st March 21 is due to the reduced capital receipt for the Abergavenny Cattle Market, which was replaced by £4.0m of deferred income to be received over 25 years.

3.6.3 The month 7 receipts activity for current year reflects a reduction of net £1million since month 2 report relating to likely deferment of Croesyceiliog County Hall receipt unlikely to be achieved before 2018-19, compensated in part by Govilon receipt being brought forward from 2018-19.

3.6.4 At Month 7, £5,395k of budgeted capital receipts are forecasted to slip therefore allowing the capital receipts already generated to finance the capital receipt budgeted expenditure on 21st Century Schools within the 2017-18 financial year.

3.6.5 There is still an increasingly significant risk to the Council resulting from the need to utilise capital receipts in the same year that they come into the Council. This provides no tolerance or flexibility should the receipts be delayed, which isn't uncommon, and would necessitate compensatory temporary borrowing which is more costly than utilising capital receipts and would necessitate additional revenue savings annually to afford.

3.7 Reserves

Reserve Usage

3.7.1 Revenue and Capital monitoring reflects an approved use of reserves. At month 7, service managers' presumptions are to fully utilise the reserve funding conveyed to them in 2017-18 budget. Additionally there is proportion of 2016-17 reserve funded expenditure that was approved by Members on 6th June to transfer into 2017-18. This wasn't formally vired into the ledger during the monitoring period involved, so is shown as a separate column in the forecast year end position below.

Summary Earmarked Reserves Month 7 2017-18					
Earmarked Reserves	Apr-17	Revenue Approved Usage		Capital Usage	Mar-18
Name of Reserve		Replenishm't of Reserves	Draw on Reserves		
Invest to Redesign	-960,943	-136,569	204,163	0	-893,349
IT Transformation	-727,784		153,500	11,823	-562,461
Insurance & Risk Management	-1,083,295				-
Capital Receipt Generation	-347,511		142,444		1,083,295
Treasury Equalisation	-990,024				-205,067
Redundancy & Pensions	-795,297		298,484		-990,024
Capital Investments	-775,522			145,185	-496,813
Priority Investments	-1,000,171		556,420		-630,337
Museum Acquisitions	-56,760				-443,751
Elections	-133,183	-25,000	100,000		-56,760
Grass Routes Buses	-184,391	-5,000		38,307	-58,183
Sub Total	-7,054,881	-166,569	1,455,011	195,315	5,571,124
Restricted Use Reserves					
Youth Offending Team	-273,567				-273,567
Building Control Trading	-25,987				-25,987
Outdoor Education Centres	-190,280		41,000		-149,280
Plant & Equipment (Highways)	-75,000				-75,000
Homeless Prevention Fund	-4,619				-4,619
Rural Development Plan	-86,471				-86,471
CYP Maternity	-93,590				-93,590
Total Earmarked Reserves	-7,804,395	-166,569	1,496,011	195,315	6,279,638

3.4.2 Earmarked reserves remain at limited levels unlikely to provide any material capacity/headroom to meet unanticipated volatility or significantly facilitate future service re-engineering and design. Replenishment of earmarked reserves is considered at year end, subject to a favourable outturn position and if necessary redistribution of reserves will ensure positive balances are available to meet the following year's requirement.

3.4.3 Given the forecast use of earmarked reserves, Cabinet has previously approved a policy on earmarked reserves to ensure that earmarked reserves are focused on investment in areas where they can achieve most impact.

Schools Reserves

3.4.4 Each of the Authority's Schools is directly governed by a Board of Governors, which is responsible for managing the school's finances. However, the Authority also holds a key responsibility for monitoring the overall financial performance of schools. The net effect of an individual school's annual surplus or deficit is shown in a ring-fence reserve for the particular school.

3.4.5 Our Fairer Funding Regulations adopted by Council and Governing Bodies have traditionally precluded governing bodies from planning for a deficit position. This was changed last year to allow licensed deficits where a recovery plan is agreed and followed. However this flexibility only extended as far as there being a collective schools reserve surplus i.e.

“There is an arrangement in place whereby schools are allowed to plan for a deficit budget funded by a collective surplus of school balances held by the authority on behalf of schools.”

3.4.6 As a consequence of month 2 monitoring report, CYP colleagues prepared a Cabinet report requesting that this consideration be temporarily withdrawn i.e.

- *Members allow an exception to the breach of the Fair Funding (Scheme for Financing Schools) Regulations for the financial year 2017-18.*

On the basis that

- *The deficit projected at the beginning of the year was £608,000, at the end of month 2 this had reduced to £428,000. The collective deficit will not exceed the budget position of £608,000.*

That report went on to reassure Cabinet that,

The actions that the Local Authority have put in place are detailed below:

- *Immediate work with all schools has ensured that the month 2 report details an improvement in the school balances of £180,000.*
- *All schools with a significant deficit have met with the Chief Officer for Children and Young People and relevant Finance officers. At these meetings the schools have outlined how they are intent to recover from the deficit with timescales.*
- *All recovery plans will be monitored on a monthly basis and Headteachers and Governing Bodies are held to account to ensure all the savings will be made.*
- *Where applicable the Cabinet Members for Finance and CYP will meet with schools in the autumn term to gain reassurance and an understanding of each recovery plan.*

3.4.5 The summary indicative outturn position based on month 7 activity is,

Opening reserves 2017-18 (Surplus)/Deficit	In Year position at Month 7 (Surplus)/Deficit	Projected carry forward at year end 2017-18 (Surplus)/Deficit	Change in reported Outturn position since month 2 (Surplus)/Deficit
(268,786)	823,090	554,304	126,321

3.4.5 Whilst the month 7 forecast indicates a worsening situation than that reported at month 2, it is still below the worse case deficit parameter of £608,000 reported to Cabinet by £54,000.

Appendix 2 indicates the forecast position for each school, together with an indication of the recovery plan targets agreed between Governing bodies and local education authority colleagues, as per a request of CYP Select.

As a result of which:

- It is evident that 3 schools that started the year in significant deficit still do not have agreed recovery plans, which remains a significant concern given the reassurance provided to Cabinet;
- Similarly 4 schools indicate an adverse situation worse than the recovery plan target for current year;
- Conversely 2 show an improved position over and above the recovery plan agreed; and
- Pleasingly 3 schools exhibit a forecast movement back into a surplus position before the end of the financial year. Should that be the case, potential credit is due to Chepstow Comprehensive, St Mary's and Thornwell Primary schools.

3.4.8 It remains unlikely that the collective level of reserves will sustain the traditional annual draw by schools on reserves in recent years, which will add additional focus by schools to address the need to remain within budget going forward rather than passporting the consequences to their reserves, given that collective flexibility is now pretty much exhausted.

4 OPTIONS APPRAISAL

4.1 Not applicable.

5 EVALUATION CRITERIA

5.1 Not applicable. Budget monitoring and forecasting information is provided periodically throughout the financial year, culminating in an outturn position following year-end. Evaluation is therefore continuing and ongoing and is consequently reflecting in future budget setting considerations.

6 REASONS

6.1 To improve budget monitoring and forecasting information being provided to Senior Officers and Members.

7 RESOURCE IMPLICATIONS

7.1 As contained in the report.

8 EQUALITY AND SUSTAINABLE DEVELOPMENT IMPLICATIONS

8.1 The decisions highlighted in this report have no equality and sustainability implications.

9 CONSULTEES

Strategic Leadership Team
All Cabinet Members
All Select Committee Chairman
Head of Legal Services
Head of Finance

10 BACKGROUND PAPERS

Outturn Monitoring Reports (Period 2), as per the hyperlink provided

<http://corphub/initiatives/Budgetmon/20172018/Forms/Q2.aspx>

9 AUTHOR

Mark Howcroft – Assistant Head of Finance

Dave Jarrett – Senior Accountant Business Support

10 CONTACT DETAILS

Tel. 01633 644740

e-mail. markhowcroft@monmouthshire.gov.uk

Appendices (attached below)

Appendix 1 Mandated Savings Progress Report









Appendix 2 School Reserves

APPENDIX 1






Disinvestment by Directorate 2017-18	2017/18 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable YTD	Traffic Light based Risk Assessment	ASSESSMENT of Progress
REVENUE MONITORING 2017-18	£000	£000	£000	£000	£000	£000	£000	
Children & Young People	(395)	(395)	(395)	0	0	0		
Social Care & Health	(627)	(627)	(628)	0	0	0		
Enterprise	(84)	(84)	(83)	0	0	0		
Resources	(266)	(257)	(236)	0	(30)	0		
Chief Executives Units	(1,224)	(955)	(992)	0	(29)	(205)		
Corporate Costs & Levies	(118)	(118)	(98)	0	(20)	0		
Appropriations	(1,708)	(1,708)	(1,648)	0	0	(60)		
Financing	(885)	(885)	(885)	0	0	0		
DIRECTORATE Totals	(5.308)	(5.029)	(4.965)	0	(79)	(265)		

Children & Young People	2017/18 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment	ASSESSMENT of Progress
	£000	£000	£000	£000	£000	£000	£000	
Resources	(150)	(150)	(150)					
Resources - Removal of training budget	(8)	(8)	(8)					
Resources - Loss of 3 posts within support services	(70)	(70)	(70)					
Resources - Removal of professional fees for the directorate	(8)	(8)	(8)					
Early Years - To remove the funding provided to childcare voluntary organisations - Wales PPA, Mudiad Meithrin & Clybiau Plant Cymru Kids' Club.	(15)	(15)	(15)					
ALN - Reduce the Independent Special School Budget	(50)	(50)	(50)					on target, but a fairly volatile service
Other - Reduction in pupil numbers	(81)	(81)	(81)					
Other - Reduction in contribution required by EAS	(14)	(14)	(14)					
CHILDREN & YOUNG PEOPLE Budgeted Savings Total	(395)	(395)	(395)	0	0	0		

Social Care & Health	2017/18 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment	ASSESSMENT of Progress
	£000	£000	£000	£000	£000	£000	£000	
Adult Social Care Service Transformation	(200)	(200)	(200)					
Adults - Parity on pricing structure between day service and community meals	(25)	(25)	(25)					
Adults - Development of café at Mardy park and establish private and business partnerships to develop catering services	(2)	(2)	(2)					
Adults - Hire of Mardy Park outside of core hours	(1)	(1)	(1)					
Adults - Restructure finance and benefits advice team to replace 2 posts on lower grades	(16)	(16)	(16)					
Adults - Reduce IT Development budget	(10)	(10)	(10)					
Adults - alignment of welfare benefits information, advice and assistance services	(13)	(13)	(13)					
Adults - Detailed Contract Review	(56)	(56)	(56)					
Adults - Terminate room rental in Abergavenny	(4)	(4)	(4)					
Adults - Changing transport practice. two types of transport savings:- mileage incurred by staff to transport service users, and cost of providing transport	(27)	(27)	(27)					
Adults - Review of transport policy to support people who can transport themselves	(32)	(32)	(32)					
Adults - explore live in carer rather than hourly cost via care agency	(47)	(47)	(47)					
Adults - income generation from MDMY	(3)	(3)	(3)					
Public Protection - training provided during core time rather than over time	(7)	(7)	(7)					
Public Protection - FSA Grant for food safety management work	(7)	(7)	(7)					
Public Protection - Start charging for health export certificates	(3)	(3)	(3)					
Public Protection - food standards sampling grant	(1)	(1)	(1)					

Social Care & Health	2017/18 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment	ASSESSMENT of Progress
	£000	£000	£000	£000	£000	£000	£000	
Public Protection - Implement "buy with confidence" trader approval scheme	(3)	(3)	(3)					
Public Protection - Regional Animal Health Coordination	(3)	(3)	(3)					
Public Protection - WHoTS Coordination - recharge	(3)	(3)	(3)					
Public Protection - Set up Primary Authority Partnership scheme for TS proactive work	(2)	(2)	(2)					
Public Protection - Restructure of licensing team	(6)	(6)	(6)					
Public Protection - Increase charge for marriages at Old Parlour Usk	(1)	(1)	(1)					
Public Protection - Increase cost of certificates of "priority certificates"	(6)	(6)	(6)					
Social Services income charge rise	(150)	(150)	(150)					
SOCIAL CARE & HEALTH Budgeted Savings Total	(627)	(627)	(628)	0	0	0		

Enterprise	2017/18 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment	ASSESSMENT of Progress
	£000	£000	£000	£000	£000	£000	£000	
Development Plans - Reduce 'Premises' budget line	(2)	(2)	(2)					
Development Plans - End membership of Severn	(3)	(3)	(3)					
Development Plans - Reduce 'Photocopying' budget	(2)	(2)	(2)					
Development Plans - Reduce 'Postage' budget line	(1)	(1)	(1)					
Development Plans - Reduce 'Advertising' budget	(1)	(1)	(1)					
Development Plans - Reduce 'Professional Fees' budget	(8)	(8)	(8)					
Development Management - Additional fee income from pre-application advice fee charges	(5)	(5)	(5)					Although Devel Mngt are overspending as a whole this saving will be achieved. The over spend is due to a decline in general planning app income.
Development Management - Move towards paperless planning files and consultations; reduction in copying and printing and postage	(5)	(5)	(5)					Although Devel Mngt are overspending as a whole this saving will be achieved. The over spend is due to a decline in general planning app income.
Development Management - Additional fee income from i) a new Fast Track pre-application advice service and ii) a new Fast Track applications service for householder	(2)	(2)	(2)					Although Devel Mngt are overspending as a whole this saving will be achieved. The over spend is due to a decline in general planning app income.
Development Management - Fee income from a new Completion certificates service for developers or solicitors/ householders buying and selling their home	(2)	(2)	(2)					Although Devel Mngt are overspending as a whole this saving will be achieved. The over spend is due to a decline in general planning app income.
Development Management - Reduce Professional & Specialist Fees budget (D080)	(9)	(9)	(9)					Although Devel Mngt are overspending as a whole this saving will be achieved. The over spend is due to a decline in general planning app income.

Enterprise	2017/18 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment	ASSESSMENT of Progress
	£000	£000	£000	£000	£000	£000	£000	
Building Control - Reduce supplies and services budget (£33k) by £2,638	(3)	(3)	(3)					
Housing - Decision already made to end the joint/shared Housing Solutions Service with TCBC and re-align the service to an MCC only focus.	(20)	(20)	(20)					Although Housing are overspending as a whole this saving will be achieved
Housing - Replace Flare grants software with Ferret software	(6)	(6)	(6)					Although Housing are overspending as a whole this saving will be achieved
Housing - Continue to tackle the use of B & B through increased prevention and private sector housing development	(8)	(8)	(8)					Although Housing are overspending as a whole this saving will be achieved
Housing - Re-structure of Housing Renewal team	(6)	(6)	(6)					Although Housing are overspending as a whole this saving will be achieved
ENTERPRISE Budgeted Savings Total	(84)	(84)	(83)	0	0	0		

Chief Executive's Unit	2017/18 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment	ASSESSMENT of Progress
	£000	£000	£000	£000	£000	£000	£000	
Garden waste income	(50)	(50)	(50)					Been achieved
Communities, Hubs, Libraries - Re-structure of management level of Community hubs and SLS	(52)	(52)	(52)					
Communities, Hubs, Libraries - Cease the purchase and rental of DVD's	(4)	(4)	(4)					
Communities, Hubs, Libraries - Amalgamation of SLS supporting posts from 2 into 1	(34)	(34)	(34)					
Contact Centres - Reduction of staff (Information Officer) by half a post	(14)	0	0		(14)			Delayed restructure - still under review
Legal - Colleague reducing days	(31)	(31)	(31)					
Policy - Reduce capacity of team by deleting some posts and replacing them with posts with reduced responsibilities and working hours	(13)	(13)	(13)					
Community Safety - Reduce the purchase and maintenance capability for CCTV equipment and repairs to existing system.	(2)	(2)	(2)					
Partnerships - £5,900 non staff costs can be made through removal of professional fees and licenses	(6)	(6)	(6)					
Communications - Reducing the budget for a post to a budget of £8,841 (this post is currently being filled by contractors on a day rate of £250 per day).	(18)	(18)	(18)					
PTU - Collaboration of passenger transport units with Newport CC(saving taken in 15/16 for management support this is in addition through restructuring)	(15)	(15)	(15)					Although PTU is overspending as a whole this saving will be achieved





Chief Executive's Unit	2017/18 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment	ASSESSMENT of Progress
	£000	£000	£000	£000	£000	£000	£000	
Fleet - To withdraw from renting Severn Bridge Social Club car park, Bulwark.	(9)	(9)	(9)					
Fleet - To decrease general contracts maintenance budget	(5)	(5)	(5)					
Fleet - Proactively market the scheme with a view to increase numbers.	(7)	(7)	(7)					
Fleet - Restructure/redesign within the Transport Section (posts)	(9)	(9)	(9)					
Fleet - Savings on spare parts	(12)	(12)	(12)					
Fleet - Savings on consumables & outside contract work	(21)	(21)	(21)					
Waste - Charge schools for the full cost of their waste collections and disposal	(30)	0	0			(30)		All schools in the South of the County have found alternative contractors. The service has reported a £115k pressure with trade waste to which this contributes.
Waste - Reduce scheduled cuts and maintenance of Monmouth sports grounds to level of original lease agreement	(15)	0	0		(15)			This has not yet happened as it has been difficult to engage with the sports associations. Service is attempting to manage the pressure in budget
Waste - Project Gwyrdd annuity payment from WG for 17-18	(70)	(70)	(70)					Achieved
Waste - Increase bulky waste collection charges by 50% (£12 to £18) and reduce our contribution to Homemakers accordingly	(10)	(10)	(10)					Achieved through negotiation with Homemakers
Waste - Additional income from trade waste	(10)	0	0			(10)		Not achieved - see comment above
Waste - Managing impact of reduced activity/income on tree works	(24)	(24)	(24)					Vacancy not yet released from budget so carrying pressure but trying to manage within resources at this stage

Chief Executive's Unit	2017/18 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment	ASSESSMENT of Progress
	£000	£000	£000	£000	£000	£000	£000	
Highways - reduction in maintenance budget to reflect impact of investment in new (led) lanterns	(8)	(8)	(8)					
Highways - reduce pumping station maintenance budget	(2)	(2)	(2)					
Highways - rsl veb1000 recycling plant : in place and operational saving	(14)	(14)	(14)					
Highways - welfare units : in place and operational saving	(10)	(10)	(10)					
Highways - overtime back office : adjust start and finish times	(2)	(2)	(2)					
Highways - sim cards : review and reduce where not required	(2)	(2)	(2)					
Highways - review all wales tenders : subject to 3rd layer of reducing cost	(2)	(2)	(2)					
Highways - reduction in salt budget to reflect reduced usage over recent years. stock levels remain constant (budget pays for what is used rather than what is stocked). actual usage in year may result in overspend depending upon weather conditions	(20)	(20)	(20)					
Highways - bartering / hiring kit : partnerships with ncc / tcbc	(4)	(4)	(4)					
Highways - reduction in response budget to reflect reduced winter maintenance (response to snowfall) in recent years. actual conditions during the winter will remain at current standards but a risk of resulting overspend exists	(10)	(10)	(10)					

Chief Executive's Unit	2017/18 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment	ASSESSMENT of Progress
	£000	£000	£000	£000	£000	£000	£000	
Highways - review all wales tenders : subject to 2nd layer of reducing cost	(2)	(2)	(2)					
Highways - cross hire within ops : use in house kit before hire	(1)	(1)	(1)					
Highways - external hire	(2)	(2)	(2)					
Highways - fill structure : release additional hours being worked	(3)	(3)	(3)					
Highways - reduce the amount of scrim investigations undertaken each year.	(3)	(3)	(3)					
Highways - reduce the amount of revenue structures maintenance undertaken each year.	(41)	(41)	(41)					
Highways - to increase road closure charges by 50% and recover costs against appropriate capital scheme	(20)	(20)	(20)					
Highways - to increase skips, scaffolding licences and street name & numbering fee by 50% in 2016/ 2017	(10)	(10)	(10)					
Highways - to extend charges to other services (to be identified by working group)	(7)	(7)	(7)					
Property Services - Train existing staff to carry out risk assessments	(25)	(25)	(25)					
Property Services - To withdraw the 60% of the Corporate Procurement Training budget.	(6)	(6)	(6)					
Property Services - Non replacement of Shared Facilities Manager, following resignation. (£11,500 saving)	(7)	(7)	(7)					

Chief Executive's Unit	2017/18 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment	ASSESSMENT of Progress
	£000	£000	£000	£000	£000	£000	£000	
Property Services - Mouton House Restructure	(19)	(19)	(19)					
Property Services - Increase School meal price from £2.00 to £2.10 (5p already in MTFP)	(21)	(21)	(21)					
Property Services - flexible retirement, reduced 5 days to 3	(11)	(11)	(11)					
Property Services - Vehicles – reduction in leasing costs for courier vehicles	(2)	(2)	(2)					
Property Services - Press Notices – cease advertising Bank Holiday office closures in the Press	(3)	(3)	(3)					Found through alternative method, delayed until April 2018
Property Services - Refreshment provision – cease providing refreshment supplies	(1)	(1)	(1)					Found through alternative method, delayed until April 2018
Property Services - Increase the time between risk assessments for Legionella, Asbestos, Fire & Gas from the current 2/3 years to minimum of 5 years	(10)	(10)	(10)					
Property Services - 10% reduction in corporate building maintenance reactive budget	(54)	(54)	(54)					
Property Services - Realignment of budget for previous efficiencies achieved	(15)	(15)	(15)					
Recycling Plant	(70)	(70)	(70)					
Whole Place	(100)	0	(35)		0	(65)		Restructure has only found part of the savings required.
Pension Contribution Savings	(160)	(160)	(160)					
Procurement Savings	(100)	0	0			(100)		Procurement savings have yet to be identified. A report from V4 has been commissioned to identify procurement initiatives that could be actioned to improve compliance, quality and vfm but no action has taken place as yet.
CHIEF EXECUTIVES' UNIT Budgeted Savings Total	(1,224)	(955)	(992)	0	(29)	(205)		

Resources	2017/18 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment	ASSESSMENT of Progress
	£000	£000	£000	£000	£000	£000	£000	
Finance - Delete two part time vacant posts from structure (Cashiers & Systems)	(31)	(31)	(31)					
Finance - Revise and reduce the structure of the Benefits Shared service thereby reducing MCC's annual contribution	(20)	(20)	(20)					
Finance - Reduce the Sections budget for postage costs to reflect the planned shift to automation, email and self service through the web	(6)	(6)	(6)					Savings achieved through other means
Finance - Release savings from Security Carrier tender evaluation	(10)	(10)	(10)					
Finance - Cancel contract for folding machine maintenance to reflect reduced mail in 5.3 and planned moved to outsourcing of mail to Canon	(4)	(4)	(4)					Savings achieved through other means
Finance - Savings in insurance fees and studies	(30)	(30)	(30)					
Finance - Cut the budget for consultancy across the Division	(22)	(22)	(22)					
Finance - Reduce the number of cases referred to external Enforcement Agents	(5)	(5)	(5)					
Finance - Training budget internal audit	(7)	(7)	(7)					
Digital - Reduction in Enterprise Agreement	(13)	(13)	(13)					
Digital - General reduction in laptop replacement budget	(30)	(30)	(30)					
Digital - Specific Server virtual management software no longer required, using existing software to remove cost	(23)	(23)	(23)					
Estates - Removal of Assistant Markets Officer Post	(23)	(18)			(23)			Delayed restructure
Estates - Community Development Officer - 3 to 2 days	(7)	(3.5)			(7.0)			Delayed restructure

Resources	2017/18 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment	ASSESSMENT of Progress
	£000	£000	£000	£000	£000	£000	£000	
Estates - Facilities Officer reduced hours	(16)	(16)	(16)					
Estates - Savings from Solar Farm	(9)	(9)	(9)					
People, HR - Generate income from selling training	(5)	(5)	(5)					
People, HR - Stop producing paper payslips for schools and move to electronic payslips	(5)	(5)	(5)					
RESOURCES Budgeted Savings Total	(266)	(257)	(236)	0	(30)	0		

Corporate Costs & Levies	2017/18 Budgeted Savings £000	Value of Saving forecast at Month 2 £000	Value of Saving forecast at Month 7 £000	Value of Saving achieved at Outturn £000	Delayed Savings £000	Savings deemed Unachievable £000	Traffic Light based Risk Assessment £000	ASSESSMENT of Progress
Crematoria Income	(98)	(98)	(98)					on target
Grant Audit Fees	(20)	(20)	0		(20)			Kerbcraft audit work cancels effect of saving
CORPORATE COSTS Budgeted Savings Total	(118)	(118)	(98)	0	(20)	0		
Appropriations	2017/18 Budgeted Savings £000	Value of Saving forecast at Month 2 £000	Value of Saving forecast at Month 7 £000	Value of Saving achieved at Outturn £000	Delayed Savings £000	Savings deemed Unachievable £000	Traffic Light based Risk Assessment £000	ASSESSMENT of Progress
MRP Supported borrowing	(1,536)	(1,536)	(1,536)					on target
Headroom in appropriations	(12)	(12)	(12)					on target
Solar Farm income	(160)	(160)	(100)			(60)		Tariffs for energy produced less than business case
APPROPRIATIONS Budgeted Savings Total	(1,708)	(1,708)	(1,648)	0	0	(60)		
Financing	2017/18 Budgeted Savings £000	Value of Saving forecast at Month 2 £000	Value of Saving forecast at Month 7 £000	Value of Saving achieved at Outturn £000	Delayed Savings £000	Savings deemed Unachievable £000	Traffic Light based Risk Assessment £000	ASSESSMENT of Progress
Reduced demand for CTRS payments	(370)	(370)	(370)					on target
CT Base, rate & number of properties	(515)	(515)	(515)					on target
FINANCING Budgeted Savings Total	(885)	(885)	(885)	0	0	0		

SCHOOL RESERVES POSITION

APPENDIX 2

	Opening reserves 2017-18 (Surplus)/Deficit	In Year position at Month 7 (Surplus)/Deficit	Projected carry forward at year end 2017-18 (Surplus)/Deficit	Change in reported Outturn position since month 2 (Surplus)/Deficit			Recovery Plan Y/E target balance 2017-18	Recovery Plan Y/E target balance 2018-19	Recovery Plan Y/E target balance 2019-20	Recovery Plan Y/E target balance 2020-21	Recovery Plan Y/E target balance 2021-22
Abergavenny cluster											
E003 King Henry VIII Comprehensive	139,355	107,272	246,627	(55,073)							
E073 Cantref Primary School	(52,766)	12,043	(40,723)	(12,615)							
E072 Deri View Primary School	(27,297)	25,586	(1,711)	56,457							
E035 Gilwern Primary School	(39,636)	5,729	(33,907)	(16,474)							
E057 Goytre Fawr Primary School	(25,371)	25,370	(1)	(7,740)							
E063 Llanfoist Fawr Primary School	(68,056)	42,110	(25,946)	8,708							
E044 Llantillio Pertholey CiW Primary School (VC)	(20,967)	20,765	(202)	0							
E075 Llanvihangel Crucorney Primary School	3,117	13,370	16,487	(8,999)		6,350	(4,857)				
E090 Our Lady and St Michael's RC Primary School (VA)	(45,505)	45,417	(88)	6,555							
E067 Ysgol Gymraeg Y Fenni	(48,966)	19,883	(29,083)	3,585							
Caldicot cluster											
E001 Caldicot School	(33,736)	169,544	135,808	138,119							
E068 Archbishop Rowan Williams CiW Primary School (VA)	(49,657)	20,226	(29,431)	(2,997)							
E094 Castle Park Primary School	46,115	10,093	56,208	16,843		36,188	18,544	11,002	5,435	(568)	
E075 Dewstow Primary School	(90,125)	(3,019)	(93,144)	(54,321)							
E034 Durand Primary School	(53,931)	8,962	(44,969)	(7,567)							
E048 Magor CiW Primary School (VA)	(35,179)	44,475	9,296	33,136							
E056 Rogiet Primary School	(34,184)	12,365	(21,819)	(12,050)							
E063 Undy Primary School	50,037	(19,041)	30,996	7,302		39,871	8,023	(4,367)			
E069 Ysgol Gymraeg Y Ffin	67,410	27,835	95,245	12,354		87,891	75,056	74,344			

Service colleagues met with the school, governors and Cabinet members earlier this month. It was agreed that additional work was required by the school which will be presented to us in Jan.

This is the first time a deficit has been forecasted. Therefore a recovery plan will now be immediately requested.

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Chepstow cluster										
E002 Chepstow School	81,068	(97,588)	(16,520)	(14,128)	(2,392)					
E091 Pembroke Primary School	(8,826)	1,063	(7,763)	(3,515)						
E057 Shirenewton Primary School	(87,369)	(21,568)	(108,937)	(35,118)						
E058 St Mary's Chepstow RC Primary School (VA)	13,192	(16,225)	(3,033)	(11,189)	(525)					
E060 The Dell Primary School	(46,094)	21,637	(24,457)	0						
E061 Thornwell Primary School	20,534	(27,341)	(6,807)	5,171	(11,978)					
Monmouth cluster										
E004 Monmouth Comprehensive	100,573	265,000	365,573	50,055		Service colleagues met with the school, governors and Cabinet members earlier this month. It was agreed that additional work was required by the school which will be presented to us in Jan.				
E032 Cross Ash Primary School	(45,620)	9,096	(36,524)	(10)						
E092 Kymin View Primary School	(10,294)	(5,580)	(15,874)	(10,529)						
E030 Llandogo Primary School	9,736	7,161	16,897	5,407	13,176	(1,141)	(12,393)			
E024 Osbaston CiW Primary School (VC)	(18,570)	18,079	(491)	15,506						
E051 Overmonnow Primary School	(3,959)	16,849	12,890	13,450		This is the first time a deficit has been forecasted. Therefore a recovery plan will now be immediately requested.				
E055 Raglan CiW Primary School (VC)	111,977	54,207	166,184	13,867		Plan is currently being reviewed with the newly appointed Head Teacher. A formal recovery plan is to be presented by the school before end of this term.				
E062 Trellech Primary School	(85,762)	10,271	(75,491)	(6,732)						
E064 Usk CiW Primary School (VC)	(56,108)	41,235	(14,873)	(8,993)						
	(344,862)	865,281	520,419	118,465						
Special Schools										
E020 Mounton House Special School	142,417	(75,670)	66,747	(14,504)	87,835	28,968	(19,747)			
E095 PRU	(66,340)	33,479	(32,861)	22,360						
	76,077	(42,191)	33,886	7,856						
	(268,786)	823,090	554,304	126,321						

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SUBJECT: BUILDING MAINTENANCE FUNDING FOR NEW SCHOOLS

MEETING: CYP SELECT COMMITTEE

DATE: 1st February 2018

DIVISION/WARDS AFFECTED: ALL

1. PURPOSE:

This report proposes a change in the funding of building maintenance for new schools through an amendment to the funding formula.

2. RECOMMENDATIONS:

To scrutinise the proposed new funding formula to reflect the change in funding for building maintenance for new schools.

To note that if this is agreed this will only be implemented once there is a need to borrow to fund the Future Schools Capital build. This will be on a pro rata basis over the financial year.

3. KEY ISSUES:

3.1 The current formula distributes funding for building maintenance via two methods:

- Floor area of the school – with an uplift for the condition of the school. This is between 1.0 and 1.4. This accounts for 50% of the funding.
- Pupil numbers at the school from the prior January PLASC count. This is the official census from Welsh Government. For the financial year 2018-19 the pupil count is at January 2018. This accounts for 50% of the funding.

3.2 Apart from the condition weighting there is no allowance made for new schools, where the building maintenance costs will be lower.

3.3 A consultation document was distributed on the 21st September 2017 with a closing date of 9th November 2017 to consult on the following proposal:

The proposal is to change the formula so that all new schools are not distributed funding for building maintenance for the first 5 years following the opening of the new school.

Years 6 – 10 would be funded at 50% of the funding, this is to recognise that some costs could be incurred at this stage.

The 50% funding would still be distributed via the same method as detailed in paragraph 3.1, but the condition weighting would be reset to 1.0.

The reduction of the funding would be used towards the borrowing required to fund new schools, over the lifetime of the loan. This was agreed by Council in October 2016.

- 3.4 The consultation paper is attached in appendix 1. This includes details of the reduction in funding per school.
- 3.5 The consultation responses (attached in appendix 2) were presented to the School Budget Forum on the 23rd November 2017. There were 19 responses and the summary is detailed below:

19 Responses:

10 agreed

4 disagreed

2 Responses said statutory maintenance should still be funded. This would be the case; this part of the formula remains unchanged.

3 agreed, but said the funding should be redistributed to schools and not used to fund the borrowing.

- 3.6 The School Budget Forum raised concerns that not all maintenance costs will be reduced in a new build. There are routine maintenance costs that will remain, such as PAT testing and routine cyclical maintenance. The forum asked that this funding remains in place to allow these works to be funded.
- 3.7 As a result of this, the proposal is to fund the schools below the following to cover these costs:

School	Opening	Funding for Cyclical Maintenance
Caldicot	Sep-17	£26,046
Monmouth	Sep-18	£11,462
Raglan	Sep-15	£6,366
Thornwell	Apr-14	£4,809
Rogiet	Nov-09	£5,499
Dewstow	Sep-12	£5,503
Total		£59,685

- 3.8 Therefore the total savings would reduce for the original proposed £176,255 to £116,570. The funding will be based on the prior year costs from property services as the actual costs are not known until the start of the year.

4. OPTIONS APPRAISAL

The methodology has remained the same, but other options have been considered such as reducing the funding over either a longer or shorter period of time.

5. EVALUATION CRITERIA

This is included in appendix 3.

6. REASONS:

The cost of the new builds has seen significant pressures around capital budgets. The new schools will see a reduction in costs for building maintenance due to warranty periods and therefore it is equable that any savings generated are used to offset borrowing costs.

7. RESOURCE IMPLICATIONS:

The saving generated across the schools will be £116,570. This will not be redistributed to all schools, but used to fund borrowing costs.

8. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):

This is included in appendix 4.

9. CONSULTEES:

The following were consulted as part of the consultation paper in September 2017:

All Head Teachers of Monmouthshire Schools, Chairs of Governing Bodies of Monmouthshire Schools, The Schools Budget Forum, the Senior Management Team, the Departmental Management Team of the Children and Young People Directorate, Diocesan Directors of Education, and All Elected Members.

For the select paper:

DMT
Cabinet Member for Education
SLT
School Budget Finance Forum

10. BACKGROUND PAPERS:

Current funding regulations
Consultation document.

11. AUTHOR:

Nikki Wellington

12. CONTACT DETAILS:

Tel: 01633 644549

E-mail: nicolawellington@monmouthshire.gov.uk

Title of Report:	Building Maintenance funding for new schools
Date decision was made:	7 th March 2018
Report Author:	Nikki Wellington

What will happen as a result of this decision being approved by Cabinet or Council?
All schools under the age of 10 years will have a reduced amount of funding for building maintenance to reflect the reduced costs due to warranties being in place to cover the building.
12 month appraisal

What benchmarks and/or criteria will you use to determine whether the decision has been successfully implemented?
Actual costs compared to funding.
12 month appraisal

What is the estimate cost of implementing this decision or, if the decision is designed to save money, what is the proposed saving that the decision will achieve?
The proposal is to reduce the funding by £116,570
12 month appraisal

Any other comments

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Appendix 1

MONMOUTHSHIRE LOCAL EDUCATION AUTHORITY

CHILDREN AND YOUNG PEOPLE DIRECTORATE

CONSULTATION DOCUMENT – CHANGES TO THE FUNDING FORMULA FOR SCHOOLS.

- This document forms part of the consultation process on the proposed changes to the funding formula which delegates funding to schools within Monmouthshire.
- The relevant Welsh Government legislation that Monmouthshire Local Education Authority is bound by is:

The Schools Budget Share (Wales) Regulations 2010.

CONSULTATION DOCUMENT

CHANGES TO THE DELEGATION OF FUNDING FOR SCHOOLS WITHIN MONMOUTHSHIRE.

Date of Issue: **21stSeptember 2017**

Action Required: **9th November 2017.**

Title of Document: The Review of Funding for Schools in Monmouthshire Consultation Document.

Audience: All Head teachers of Monmouthshire Schools, Chairs of Governing Bodies of Monmouthshire Schools, The Schools Budget Forum, the Senior Management Team, the Departmental Management Team of the Children and Young People Directorate, Diocesan Directors of Education, and All Elected Members.

Overview: This document details the background that gave rise to the review of the current consultation on Schools funding and then outlines the new proposals for the distribution of this funding.

Action Required: A proforma (Appendix 1) is enclosed for your response. The completed form should be sent to the address below by the consultation closing date of **9th November 2017**

Responses to: Nikki Wellington

Finance Manager
Children and Young People Directorate
Monmouthshire County Council
@Innovation House
PO Box 106
Caldicot
Monmouthshire
NP26 9AN
e-mail: nicolawellington@monmouthshire.gov.uk

Further Information: Enquiries about this consultation document should be directed to **Nikki Wellington**

Nikki Wellington
Tel: 01633 644549
e-mail: nicolawellington@monmouthshire.gov.uk

Additional Copies: These can be obtained from Nikki Wellington (telephone number and e-mail address above)

Related Documents: The Schools Budget Shares (Wales) Regulations 2010

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3 Proposal	4

Appendix 1 – Response Proforma

Appendix 2 – Current and revised funding.

1. Background

- 1.1. The School Budget Forum agreed to review the formula every year and to look at potential changes to ensure the formula remains up to date and to ensure that it continues to distribute funding in the fairest way.
- 1.2. Following a meeting of the School Budget Funding Forum on 14th September 2017, members agreed to consult on the funding formula in relation to the distribution of funding for building maintenance for schools up to 10 years old.

2. Issues with current arrangements

- 2.1. The current formula distributes funding for building maintenance using two methods of distribution:
 - a) Floor area of the school and a condition weighting between 1.0 – 1.4. The condition weighting is primarily driven by the age of the school.
 - b) Using pupil numbers and distributed as part of the Age Weighted Pupil Unit (AWPU) element of the formula.
- 2.2. The total budget for building maintenance is distributed 50% floor area and 50% via the (AWPU).
- 2.3. The only change to the formula for new schools is that the condition weighting is reduced to 1.0, however, in reality the building is covered by a number of guarantees for several years in most cases therefore this funding is either spent on other areas of school spend or carried into a surplus for the school.

3. Proposal.

- 3.1 The proposal is to change the formula so that all new schools are not distributed funding for building maintenance for the first 5 years following the opening of the new school.
- 3.2 Years 6 – 10 would be funded at 50% of the funding, this is to recognise that some costs maybe incurred at this stage.
- 3.3 The 50% funding would still be distributed via the same method as detailed in paragraph 2.1, but the condition weighting would be reset to 1.0.
- 3.4 The reduction of the funding would be used towards the borrowing required to fund new schools, over the lifetime of the loan. This was agreed by Council in October 2016.
- 3.5 Details of the schools affected and the proposed funding reductions are outlined in appendix 2, these are based on the 2017 – 18 funding and assume a full financial year.

Q1 – Do you agree with this proposal?

Q2. - If you do not agree with this proposal, do you have any other suggested method of reducing schools budgets to make the saving as outlined in appendix 1?

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Schools – Q1 Do you agree with the proposal.

In principal yes we agree, new builds should not require the same amount of funding as older schools as there are warranties, etc. in place and the new build should need very little maintenance over a five to ten year period if looked after.

However, the savings that are made should be allocated to schools with premises that are now becoming harder to maintain to be able to carry out works to improve these schools as the allocation allowed for emergency repairs is not sufficient to carry out improvements or renovations to areas. The current figure in the budget is not enough and is not in line with market pricing for repairs and maintenance.

In principle we agree that new builds should have lower building maintenance costs and therefore would require less funding. However, if funding was reduced there would need to be clear agreements as to who is responsible for any costs arising during the 10yrs that are related to build, including any systems such as heating, IT, security etc. Whilst buildings themselves are usually covered for 10yrs other internal systems often have a shorter guarantee time.

Not entirely – the 100% reduction would not provide funding for the schools to pay for their yearly core annual service costs that would still need to be undertaken e.g. PAT testing, service of fire alarm system etc.

Ensure all of the schools are funded with the amount to cover the annual core service costs as determined by Property services.

Caldicot School does not agree with the proposal and feels it is based on assumptions and not financial evidence as it is not available at this early stage. Caldicot School is the first new Secondary school that has been built by MCC & has only been open for two months.

The new buildings may be covered by a number of guarantees however there are stringent servicing regimes that have to be met to ensure these are validated. These servicing requirements will be additional costs in comparison to the old buildings.

MCC are currently unable to provide an agreed maintenance/servicing cost for the new school and, with the information currently available, it is estimated that the new school maintenance costs will be more than double the cost of the old building.

The new Caldicot School is a major investment by MCC and it requires that maintenance schedules be continued otherwise, with the heavy usage that the school experiences with 1,300 pupils there will be a significant negative impact on the school building.

Yes I agree with the proposal

Yes

Our Governors met to discuss the proposal and don't agree with the proposal.
As a 'new build school' our governors don't agree with the proposal and would offer the following reasons.
During the initial snagging period (one year) the building maintenance costs were reduced. During this time this was offset by a number of other associated costs – leadership costs (both prior to opening and for the first year), administrative costs associated with time consuming snagging reports and follow up meetings and visits for repair and key holder / H/t time costs whilst waiting for example, when windows wouldn't close.
During this time there were disputes over issues such as alarms and entry systems where the cost was disputed and resulted in more 'admin' time.
Following the snagging period costs for maintenance of automated systems such as automatic doors, rainwater harvesting, solar panels, sprinkler systems, CCTV etc are more expensive than traditional builds. This cost increases when these malfunction and costs are reflected in additional hours for staff rather than in building maintenance costs. Many of these systems are affected by the weather (storms) and power cuts which can set off the alarms and result in call outs at all hours (additional hours not reflected in building maintenance again).
Governors feel that these costs need to be considered.
Additionally, walls still get scuffed, toilets break, lights need replacing etc. Some of these things are rectified internally rather than through Property Services so will be included in additional hours.

Totally - there should be fewer issues and many covered by guarantee etc - the older buildings will have more issues and should have more of the pot

Proposal seems fair and sensible way to distribute funding.

Following discussion by the King Henry VIII School Governing Body Finance Sub-committee on 16 October 2017, the governing body was generally in favour of the proposed changes, but feels that some provision should be retained within the funding formula to account for STATUTORY MAINTENANCE CHECKS REQUIRED BY LAW. These must be carried out irrespective of the age of the premises, and would still be incurred by new-build schools. Some examples of these might include:

- ◆ PAT Testing
- ◆ Testing of boilers and pressure vessels
- ◆ LEV and Fume cupboard testing
- ◆ Emergency lighting testing

Yes. This seems fair given the investment.

No – please see below for rationale - below

Whilst the requirement for reactive and proactive repair should not be necessary in a new school, and we agree that this should be the case for a period of years as covered by guarantees from constructors (you suggest 5) there are annual servicing costs required to equipment to comply with Health and Safety legislation and site management costs irrespective of the age and condition of the school buildings.

For example here at Monmouth Comprehensive School annually we currently incur the following costs not related to maintaining the condition of our buildings:

Servicing of:
Fire extinguishers
D&T equipment and gases
Kilns
Pat Testing

Fire Alarm Systems
Security Alarm Systems
Boilers
LEV/Fume Cupboards
Ventilation Systems
Sprinkler Systems
Air Conditioning

Current Total Annual Servicing costs £20,900

Waste/refuse removal - £10,000

Gritting the site - £500

Pest Control - £500

Health and Safety Training of staff - £1,000

Consumables – replacement light bulbs etc. - £500

We are not aware that any guarantees provided by constructors would extend to cover the areas detailed above?

As you are aware, the Phoenix Building is remaining and will be subject to a 'face lift'. This building was built in 2001, while some of the internal classrooms are being refreshed this does not include communal areas. The toilets through age require continual maintenance, as indeed do some of the floor coverings in corridors and stairwells, fire doors, blinds etc. The external rainwater systems require regular maintenance/repair. The approximate annual cost for this maintenance would be £2,000.

Current baseline funding required for servicing costs is £36,000

We would agree that funding received that exceeds the baseline funding requirement could be retained by MCC to service borrowings for years 1-5. However, the baseline funding requirement may be different for servicing requirements in the 'New' School and we would expect this figure to reflect actual costs once known.

We would then agree with the reintroduction of funding to support buildings maintenance from years 6-10 at 50% with a condition weighting of 1 – this funding would be in addition to the baseline funding as detailed above.

I appreciate the need to cut costs but as a former governor of a new build school there are some maintenance costs that can occur after an initial warranty period that will not be covered throughout the five year period. This is something that should be considered, however as a head of a school that was mostly built in the late 60's school building maintenance costs will increase as the general stock gets older and I certainly feel this may be a way of diverting some funds, which I as one could greatly benefit from.

In principle we agree that new builds should have lower building maintenance costs and therefore would require less funding. However, if funding was reduced there would need to be clear agreements as to who is responsible for any costs arising during the 10yrs that are related to build, including any systems such as heating, IT, security etc. Whilst buildings themselves are usually covered for 10yrs other internal systems often have a shorter guarantee time.

Yes on the basis of existing guarantees being in place for many aspects of the new build and the reduced likelihood (I assume) of maintenance issues in the first 10 years. It no longer seems

appropriate for monies to be allowed to accrue in reserve when the purpose for their delegation is reduced / significantly reduced compared to other, older, more needy buildings.

While we accept that there will be a short timeframe in which recipients of a new build have reduced premises costs due to the snagging period associated with new builds there is never a time when these costs are nil. During the snagging period toilets flood, walls are chipped and sockets fail in these new builds with the same regularity as in older buildings.

There are also enormous costs in terms of leadership and admin time during the 'consultation' and planning period and the lengthy disputes during the snagging period when the builder and the client argue over whether certain flaws e.g. leaky roofs, provision of adequate storage and malfunctioning fire alarms are the responsibility of the builder or the client. The responsibility for the collation of issues regarding the new build falls with the school, not the client and demands much of the leadership and admin team whose priorities should be school improvement, safeguarding and the attainment of pupils. Along with the proposal to reduce premises costs during the snagging period, we feel it is appropriate to increase funding for leadership and additional hours for admin staff in order to meet the demands of snagging alongside the delivery of our core educational purpose.

As soon as the short snagging period is over, around a year in Thornwell's case, costs begin to rise immediately. New builds contain numerous modern features that are prone to malfunction and costly to repair. Automated windows and doors are a good example. Automated doors and those with electronic door closures malfunction very regularly, they cause an immediate safeguarding risk and are expensive to fix. We had lengthy disputes with our builders even within the snagging period about who should pick up these costs and since that time, of course, we have borne all of them. With our new build we have significantly higher annual utility bills and increased annual expenditures on security associated with CCTV.

We accept that proportionately reduced income for premises during the snagging period is appropriate but feel that as soon as that period is over we should be funded appropriately given that we continue to bear the costs as outlined above. There also needs to be some financial recognition of the countless days school staff spend in planning, consultation and snagging meetings associated with new builds.

I agree with this proposal related to the reduction of maintenance funding for new schools.

I don't agree that this proposal considers the appropriate distribution of maintenance costs across the range of ages of the schools in Monmouthshire.

No, I do not agree with this proposal.

My previous school was a new build and many guarantees / warranties on some basic building maintenance fittings were only 3 year. I can recall we had some difficulty funding many building maintenance issues in the early days.

However, I do not think the building maintenance sum for new builds should be a large sum.

Other

This appears reasonable and fair given that these schools have been recently built.

Summary for Question 1:

19 Responses:

- 10 agreed
- 4 disagreed
- 2 Responses said statutory maintenance should still be funded. This would be the case; this part of the formula remains unchanged.
- 3 agreed, but said the funding should be redistributed to schools and not used to fund the borrowing.

Question 2 – if you do not agree with this proposal, do you have any other suggested methods of reducing schools budgets to make the saving outlined in appendix 1?

A high percentage of the saving would still be in place. Could the shortfall in saving be made up by extending the reduction period by adding a further tier for say 2 years of possibly 25% reduction?

Capital improvements should be funded from a capital funding stream and not by reducing revenue budgets intended for schools.

Building maintenance has health & safety elements which must be adhered to. If funding is withdrawn, or significantly reduced, it will have a negative impact on pupils as funding will have to be diverted from learning to elements of maintenance.

Governors would like a breakdown of the AWPU to discuss / further consider this – is it fair that learners in new builds receive 'less' per learner than other Monmouthshire schools. They would suggest that expensive build option to satisfy BREAMM ratings might be looked at in the future as these appear to cost more in maintenance and repair than traditional build and seem to malfunction more frequently (or in the case of the automated windows still don't function properly). They would like to see longer snagging periods built into the build scheme for future new builds. Should this proceed the Governors are concerned that there should be contingency funding for new schools 'just in case' or possibly take what is left in the building maintenance at the end of the financial year (as a new build we can provide details of any extra hours for internal maintenance). Consider a more localized building maintenance service possibly via Clusters which will save on lost 'travelling time' for current building maintenance. Consider a more planned building maintenance programme. Consider localized contractors possibly via Clusters which will save on lost 'travelling time' for current contractors and could be more competitive with quotes being sought.

I feel school budgets are already as tight as they can go. As an authority I feel the question is why can't WAG give equal budget shares for education to all LA in a similar region. Some neighbouring authorities evidently are given a greater grant share while in a similar economic region. Surely this is the main issue that the LA should be addressing first.

Could you investigate charging those families who can afford it for Breakfast Club by only running free breakfast clubs for schools who serve postcodes with flying start provision and for FSM pupils elsewhere?

There may be a range of 10 to 20 years age where the maintenance is fairly standard, however, as the school then gets older than 20 years there are additional issues related to various parts of the fabric of the buildings eg the insulation, the windows / doors, internal built in furnishings and decoration.

I am not sure how the weighting is defined for a specific school between 1.0 and 1.4 but the range of weighting available to be used in the formula does not appear to allow sufficient differentiation to reflect the over 20 year old schools.

I also believe there are additional opportunities for savings in new schools funding ;

1. Funding for Energy due to the increased efficiency of heating systems and insulation in new schools as well as alternative energy options.
2. Charges for water where grey water use is in place in new schools.

I'm not quite sure if this is the correct opportunity to share my ideas on saving money as an authority but working in a school in Caerphilly has taught me that having a staff suspension scheme saves a considerable amount of money.

The cost of having staff suspended or deployed at Ysgol y Ffin has had a significant impact on our deficit budget. This issue received huge challenge during our recent ESTYN inspection.

Experience in my previous school tells me that the staff suspension scheme saved a total of approximately £50,000 over a period of 3 years. By not having such a scheme at Ysgol y Ffin, effectively the school was paying for two headteachers at one point and took a hit of around £20,000. In very recent times we find ourselves in a situation where we are paying approximately £100 a day to cover a member of staff on suspension. With Safeguarding processes taking a considerable time for all professionals to meet, the daily hit on the budget is a concern. With a suspension scheme, this concern would be nullified.

I appreciate Caerphilly is a much larger local authority and that the cost was spread between many more schools the MCC.



monmouthshire
sir fynwy

Future Generations Evaluation (includes Equalities and Sustainability Impact Assessments)

<p>Name of the Officer Nikki Wellington</p> <p>Phone no: 01633 644549 E-mail: nicolawellington@monmouthshire.gov.uk</p>	<p>Please give a brief description of the aims of the proposal</p> <p>To reduce the funding for building maintenance for schools under 10 years old.</p>
<p>Name of Service CYP Finance</p>	<p>Date Future Generations Evaluation 10th January 2018</p>

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NB. Key strategies and documents that may help you identify your contribution to the wellbeing goals and sustainable development principles include: Single Integrated Plan, Continuance Agreement, Improvement Plan, Local Development Plan, People Strategy, Asset Management Plan, Green Infrastructure SPG, Welsh Language Standards, etc


1. **Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p>A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>Building maintenance costs will be reduced for new schools, initially the buildings will be covered by defect warranty periods. This will reduce the use of</p>	

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
	school funds being used when there is already cover in place.	
A resilient Wales Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)	No impact	No impact
A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood	No impact	No impact
TA Wales of cohesive communities Communities are attractive, viable, safe and well connected	No impact	No impact
TA A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	No impact	No impact
A Wales of vibrant culture and thriving Welsh language Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	No impact	No impact
A more equal Wales People can fulfil their potential no matter what their background or circumstances	No impact	No impact

2. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p>	<p>Schools will understand what is covered by warranty. Schools will then be able to plan any routine maintenance following that period to ensure the buildings are maintained.</p>	
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>	<p>Schools will be working closely with the contractors during the warranty period to maintain the building.</p>	
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>		
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	<p>Schools will be able to be proactive in engaging the contractors fulfill their warranty obligations.</p>	

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Considering impact on all wellbeing goals together and on other bodies</p>		

3. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below. For more detailed information on the protected characteristics, the Equality Act 2010 and the Welsh Language Standards that apply to Monmouthshire Council please follow this link: <http://hub/corporatedocs/Equalities/Forms/AllItems.aspx> or contact Alan Burkitt on 01633 644010 or alanburkitt@monmouthshire.gov.uk

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	<i>No impact</i>	<i>No impact</i>	<i>No impact</i>
Disability	<i>No impact</i>	<i>No impact</i>	<i>No impact</i>
Gender reassignment	<i>No impact</i>	<i>No impact</i>	<i>No impact</i>
Marriage or civil partnership	<i>No impact</i>	<i>No impact</i>	<i>No impact</i>

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Pregnancy or maternity	<i>No impact</i>	<i>No impact</i>	<i>No impact</i>
Race	<i>No impact</i>	<i>No impact</i>	<i>No impact</i>
Religion or Belief	<i>No impact</i>	<i>No impact</i>	<i>No impact</i>
Sex	<i>No impact</i>	<i>No impact</i>	<i>No impact</i>
Sexual Orientation	<i>No impact</i>	<i>No impact</i>	<i>No impact</i>
Welsh Language	<i>No impact</i>	<i>No impact</i>	<i>No impact</i>

4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities? For more information please see the guidance <http://hub/corporatedocs/Democratic%20Services/Safeguarding%20Guidance.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

	Describe any positive impacts your proposal has on safeguarding and corporate parenting	Describe any negative impacts your proposal has on safeguarding and corporate parenting	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	<i>No impact</i>	<i>No impact</i>	<i>No impact</i>
Corporate Parenting	<i>No impact</i>	<i>No impact</i>	<i>No impact</i>

5. What evidence and data has informed the development of your proposal?

Fair Funding document and consultation document.

6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

The positive impact is that public money will not be used where buildings are still under cover by a warrenty.

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ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

What are you going to do	When are you going to do it?	Who is responsible	Progress
Cabinet decision	7 th March 2018	Nikki Wellington	

8. MONITORING: The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.

The impacts of this proposal will be evaluated on: March 2019

9. VERSION CONTROL: The Future Generations Evaluation should be used at the earliest stages of decision making, and then honed and refined throughout the decision making process. It is important to keep a record of this process so that we can demonstrate how we have considered and built in sustainable development wherever possible.

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
1.0	Cabinet.	7 th March 2018.	

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Monmouthshire's Scrutiny Forward Work Programme 2017-18

Children and Young People's Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
1st February 2018	Budget Monitoring - period 7	To review the financial situation for the directorate, identifying trends, risks and issues on the horizon with overspends/underspends).	Mark Howcroft	Budget Monitoring
Need to consider calling a Special CYP in February (agenda unmanageable)	Sports Leaders UK Playmaker Award	To discuss the Sports Leaders UK Playmaker award which has enabled every single year 5 pupil (approx. 1000 children) to access the 6 hours training, focused on leadership, communication and positive role models. Monmouthshire is the first local authority in the UK to deliver the programme on this scale which contributes to wider outcomes for young people.	Paul Sullivan Nicholas John	Performance Monitoring
	Schools Funding Formula	Scrutiny of proposed changes to the Schools Funding Formula for the funding of Building Maintenance Costs.	Nikki Wellington	Pre-decision Scrutiny
13th February 2018	2nd Phase Family Support Review		Claire Marchant	
	Chief Officer's Self-evaluation Report	Annual report of the Chief Officer on progress of the service and future strategic direction.	Will Mclean	Performance Monitoring
22nd March 2018				
May/June 2018	Budget Monitoring - Period 12	To review the financial situation for the directorate, identifying trends, risks and issues on the horizon with overspends/underspends).	Mark Howcroft	Budget Monitoring

Future Agreed Work Programme Items: Dates to be determined

Monmouthshire's Scrutiny Forward Work Programme 2017-18

- **Additional Learning Needs** – Review and provision/ALN Bill/Readiness and training
- **Schools** – quality indicators from new inspection framework/how categorisation works and actions taken to support improvement/EIB and Intervention Monitoring/ Donaldson Report on Successful Futures (Member suggestion to investigate how successfully pioneering schools are measuring their performance in line with curriculum). Review of 21st Century Schools.
- **Service Pressures** for the council and schools.
- **Inclusion updates** – wellbeing/attitudes to learning/supporting the pupil voice
- **Non-maintained/Early Years** – provision/outcomes/childcare offer
- **National Categorisation/Estyn outcomes** –Progress towards addressing recommendations
- **Post 16 education provision/Apprenticeships/Engagement and progression**
- **Welsh Education Strategic Plan** – annual update
- **Childcare sufficiency** – annual update
- **Play Sufficiency** – annual update
- **New Estyn framework** – suggested 'All Member Seminar'
- **External reference Group** – additional meeting
- **Children's Mental Health and Counselling Services**
- **Well-being reporting (obesity, eating disorders etc)**
- **Gwent Ethnicity Network Grant and support for refugees and asylum seekers**
- **Young Carers Strategy** ~ Implementation of the first year
- **Flying Start** ~ presentation for information

Joint Scrutiny with Children and Young People's Select Committee:

- ✓ **"Information, Advice and Assistance Service** ~ responsibility of the Social Services and Well-being Act 2014 ~ (January/February 2018)
- ✓ **The implementation of the Social Services and Well-being Act 2014** ~ (October 2017)
- ✓ **Mental Health and Learning Disabilities** ~ linked to implications of the DOLS (Deprivation Liberty Safeguards) Grant
- ✓ **Well-being** ~ responsibilities of the Social Services and Well-being Act 2014 around connected communities and meeting needs

Council and Cabinet Business – Forward Plan

Monmouthshire County Council is required to publish a Forward Plan of all key decisions to be taken in the following four months in advance and to update quarterly. The Council has decided to extend the plan to twelve months in advance, and to update it on a monthly basis.

Council and Cabinet agendas will only consider decisions that have been placed on the planner by the beginning of the preceding month, unless the item can be demonstrated to be urgent business.

Subject	Purpose	Consultees	Author
15th MARCH 2017 - CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2016/17 meeting 5 held on the 19 th January 2017.		Dave Jarrett
Outcomes of the Recycling Review.	Cabinet to agree the Final Business Case determining the outcomes of the Recycling Review.		Rachel Jowitt
Safeguarding Progress Report			Teresa Norris
Effectiveness of Council Services: Quarter 3 Progress			Matt Gatehouse
Cemeteries - amendments to charging policy			Deb Hill Howells
The Knoll, Abergavenny Section 106 funding			Mike Moran

Subject	Purpose	Consultees	Author
ADM – Business Case			Tracey Thomas
EAS Business Case			Will Mclean
Community Governance			Will Mclean
2017/18 Education and Welsh Church Trust Funds Investment and Fund	The purpose of this report is to present to Cabinet for approval the 2017/18 Investment and Fund strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2017/18 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.		Dave Jarrett
8th MARCH 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Private sector housing enforcement			Huw Owen
PSPO x 2: Fairfield Car Park and Abergavenny Skate Park			Andrew Mason
Homeless Reserve Fund			Ian Bakewell
Fostering Fees Review			Claire Marchant
Accounts Payable Strategy – Further automation of the procedure to process payment			Lisa Widenham
Appropriation of the land at Rockfield Farm, Undy	From County farms use to planning use		Gareth King
Cemeteries – amendments to charging policy			Deb Hill Howells
Direct Care Leadership Restructure			Colin Richings
Transport Policy			Clare Morgan
Disposal of land on Garden City Way for Affordable Housing			Ben Winstanley

Subject	Purpose	Consultees	Author
Cae Maldon Bus Routes			Christian Schmidt
Monmouthshire Museums Centralisation of Staffing Structure			Cath Fallon
9TH MARCH 2017 - COUNCIL			
Council Tax Resolution 2017/18 and Revenue and Capital Budgets 2017/18	To set budget and Council tax for 2017/18		Joy Robson
Treasury Management Strategy 2017/18	To accept the annual Treasury Management Strategy		Joy Robson
Asset Investment Strategy			Peter Davies
Outcome of Recycling Review	To agree the Final Business Case determining the outcomes of the Recycling Review.		Rachel Jowitt
Procurement Strategy for Household Waste Recycling Centre, Transfer Stations and Residual Haulage.	For Council to approve the procurement strategy and affordability envelope for the procurement of a new contract running from 2018-2030 (7 years plus 5 years extension possibility).		Rachel Jowitt
Approval of Car Park Capital Budget in 2017/18			Roger Hoggins
20TH MARCH 2017 - COUNCIL			
ADM Business Case			Tracey Thomas
Pay Policy			Tracey Harry/Sally Thomas
Well-being Assessments for the county and Objective setting for the Council	i) Well-being of Future Generations Assessment (author Matthew Gatehouse) ii) Population Needs Assessment (authors Matthew Gatehouse/Phil Diamond) iii) Council's Well-being Objectives and Plan (author Matthew Gatehouse/Richard Jones) iv) Biodiversity and Ecosystem Resilience Forward Plan (author Matthew Lewis)		Matt Gatehouse
Safeguarding Progress Report			Teresa Norris

Subject	Purpose	Consultees	Author
Position Statement report re: Social Services			Geoff Burrows
Council Diary			Nicola Perry
Chief Office CYP Appointment			Tracey Harry
WAO Kerbcraft			Clare Marchant
Community Governance			W. McLean
29th MARCH 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Contracts Manager – Adult and Children’s Commissioning			Ceri York
Proposed 40 Mph Speed Limit Portal Road And Link Road Monmouth			Paul Keeble
Food Law enforcement policy - Monmouthshire alternative to prosecution policy (mapp)			David H Jones
To make Permanent the current temporary post of the Carers Services Development Manager			Kim Sparrey
Staffing Restructure: Development Management Team			Mark Hand
Staffing Restructure: Planning Policy Team			Mark Hand
Monmouthshire Lettings Service			Steve Griffiths
Permanent appointment of Temporary Admin Support post (RBC13A).			Nigel George
5th APRIL 2017 - CABINET			

Subject	Purpose	Consultees	Author
Introduction of a fast-track service in relation to pre-application advice; lawful development certificates and compliance letters, and amendments to pre-application fees			Mark Hand
12th APRIL 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Young Carers' Strategy 2017 -20			Kim Sparrey
Supporting People Plan and Grant Spend			Chris Robinson
Additional Grant Funding for Local Authority to deliver the High St Rates Relief Scheme			Ruth Donovan
Proposed re-alignment of the Estates team to meet budget mandate savings	Cllr Murphy		Deb Hill- Howells
Living Levels Landscape Partnership:	Cllr P Hobson		Matthew Lewis
Flexible Early Retirement – Planning Services			Mark Hand
Introduction of a fast-track service in relation to pre-application advice; lawful development certificates and compliance letters, and amendments to pre-application fees			Mark Hand
26th APRIL 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Welfare Rights Review	ITEM DEFERRED TO 24/5/17		Tyrone Stokes

Subject	Purpose	Consultees	Author
Proposed 20 MPH Speed Limit, A472 Usk	Cllr B Jones		Paul Keeble
Community Hubs Restructure	Cllr RJB Greenland		Deb Hill Howells
Monmouthshire Local Development Plan Draft Sustainable Tourism Accommodation Supplementary Planning Guidance	Cllr B Greenland		Martin Davies
Monmouthshire Local Development Plan Rural Conversions To A Residential Or Tourism Use (Policies H4 & T2) Supplementary Planning Guidance	Cllr B Greenland		Martin Davies
16TH MAY 2016 – ANNUAL MEETING			
18TH MAY 2017 – DEFERRED BUSINESS COUNCIL			
24TH MAY 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Welfare Rights Review			Tyrone Stokes
Event Opportunities – Summer 2017			Dan Davies
A40/A466 Wyebridge, Monmouth – Proposed Junction Improvement			Paul Keeble
Proposed acquisition of land Magor			Deb Hill Howells
7TH JUNE 2017 – CABINET			

Subject	Purpose	Consultees	Author
To approve the Corporate Safeguarding Policy			Teresa Norris / Claire Marchant
Anti Fraud, Bribery & Corruption Policy Statement – REVISED AND UPDATED			Andrew Wathan
Welsh Language Progress Report.			Alan Burkitt
Highway Grant and Section 106 budgets			Paul Keeble
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications for the Welsh Church Fund Working Group meeting 5 of the 2016/17 financial year held on the 20 th March 2017.		Dave Jarrett
Revenue & Capital Monitoring 2016/17 Outturn Forecast Statement	To provide Members with information on the outturn position of the Authority for the 2016/17 financial year		Mark Howcroft
CYP Support Services Re-Structure	To propose a restructure within CYP support services to achieve saving from the Medium Term Financial Plan		Nikki Wellington / Sharon Randall Smith
14TH JUNE 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Sale of Freehold of Land at Plot 9a Wonastow Rd, Monmouth	The sale of the Freehold has been agreed subject to approval to Mandarin Stone who currently lease the area on a long lease from MCC.		Nicola Howells
Installation of charging points for electric cars in MCC public car parks	To seek approval for the installation of charging points for electric cars in MCC car parks in the county.		Roger Hoggins
Release of restrictive covenant at Former Abergavenny Magistrates Court and Police Station.			Nicholas Keyse

Subject	Purpose	Consultees	Author
28th JUNE 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Social Housing Grant			Shirley Wiggam
Proposed Reduction in the size of the Brecon Beacons National Park Authority	To respond to Welsh Government Consultation on the Proposed Reduction in the size of the Brecon Beacons National Park Authority	CLLR BRYAN JONES	Matthew Lewis
29TH JUNE 2017 - COUNCIL			
CCTAudit Committee Zero Hour Contracts Report			Philip White
Audit Committee Annual Report			Philip White
5TH JULY 2017 – CABINET			
Update and approval of matters arising from the Safeguarding arrangements action plan – kerbcraft scheme			Roger Hoggins / Paul Keeble / Graham Kinsella
Youth Enterprise – European Structural Fund (Esf) Programmes - Inspire2work Extension.			Cath Fallon
Annual Report of the Director of Social Services			Claire Marchant
12TH JULY 2017- INDIVIDUAL CABINET MEMBER DECISION			
14th JULY 2017 - SPECIAL CABINET			
CSC (Compound Semi-Conductor) Project			Peter Davies
26TH JULY 2017 – INDIVIUDAL CABINET MEMBER DECISION			
Allocation of funding to Develop a Town Centre Regeneration Plan, Caldicot			Roger Hoggins
10C Severnbridge Industrial Estate, Caldicot.		Cllr Murphy	Deb Hill Howells

Subject	Purpose	Consultees	Author
Raglan Village Hall Progress Update		Cllr Murphy	Deb Hill Howells
Disposal of agricultural land in Goytre on the open market'		Cllr Murphy	Gareth King
Youth Enterprise – European Structural Fund (Esf) Programmes – Inspire Programmes – Finance Officer Re-Evaluation			Cath Fallon
Rural Development Programme – New Post (Internal Secondment) Pollinator Project Coordinator			Cath Fallon
27TH JULY 2017 - COUNCIL			
Annual Report of the Director of Social Services			Claire Marchant
Safeguarding Policy			Cath Sheen
Monmouth Pool			Ian Saunders
9TH AUGUST 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Caldicot Town Team Funding - Enhancement of Pedestrian Area, Newport Road, Caldicot.			Judith Langdon
9TH AUGUST 2017 – SPECIAL CABINET			
Senior Leadership Realignment			Kellie Beirne
23RD AUGUST 2017 – INDIVIDUAL CABINET MEMBER DECISION			
RDP funded Temporary Part time Coach Tourism Visitor Information Officer Post			Nicola Edwards

Subject	Purpose	Consultees	Author
Staffing Restructure: Development Management Team			Mark Hand
Senior Social Worker Post in the Adult Disability Service, focussing on Continuing Health Care (CHC) Issues			Mike Logan
6TH SEPTEMBER 2017 – CABINET			
Welsh Church Fund Working Group	The purpose of this combined report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 1 held on the 29 th June and meeting 2 held on 27 th July 2017.		Dave Jarrett
Contaminated Land Inspection Strategy			Huw Owen
Community Engagement Review Update/Whole Place and Partnerships Team restructure			Cath Fallon
Update on Fair Funding Regulations for Schools in a deficit budget	To inform members of the current requirements through the fair funding regulations for schools that are reporting a deficit budgets and the actions required to address		Nikki Wellington
To declare surplus the former sextons lodge at Chepstow Cemetery, Chepstow	To declare the property surplus following the retirement of the previous sexton at the Chepstow Cemetery to enable the Council to begin the disposals process		Gareth King
Budget Monitoring report – period 2	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2016/17 financial year.		Joy Robson/Mark Howcroft
Section 106 Gilwern School			Richard Morgan

Subject	Purpose	Consultees	Author
13TH SEPTEMBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
DELIVERING SAVINGS – POLICY AND PERFORMANCE			Matt Gatehouse
21ST SEPTEMBER 2017 – COUNCIL			
MCC Audited Accounts 2016/17 (formal approval)	To present the audited Statement of Accounts for 2016/17 for approval by Council		Joy Robson
Stage 2 Improvement Plan 2016/17	To seek council approval of the Stage 2 Improvement Plan for 2016/17.		Richard Jones
Payment Guarantee by MCC to WG – City Deal Compound Semiconductor Project.			
ISA260 report – MCC Accounts –	To provide external audits reports on the Statement of Accounts 2016/17		Joy Robson
27TH SEPTEMBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Transition of existing DPPOs into PSPOs			Andrew Mason (29/8/17)
MONMOUTHSHIRE FAIRTRADE COUNTY RENEWAL			Hazel Clatworthy (04/9/17)
4TH OCTOBER 2017 – CABINET			
Cash Receipting System Tender	To seek approval and funding for Authority's replacement cash receipting system		Ruth Donovan
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of		Dave Jarrett

Subject	Purpose	Consultees	Author
	Applications 2017/18, meeting 3 held on the 21 st September 2017.		
Volunteering Policy			Owen Wilce
Framework for a Corporate Plan and Enabling Strategies		P. Jordan	Kellie Beirne
21st Century Schools Programme – Strategic Outline Programme (SOP) Band B Update			Will McLean
11TH OCTOBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Revised Information Strategy following Audit Committee on 19 th Sept			Sian Hayward
Services fit for the future – Quality and governance in health and care in Wales			Claire Marchant
Severn View Contracted Bank			Sian Gardner
Gwent (Lrf) Local Resilience Forum : Coordinator Officer Post		P Murphy	Ian Hardman
Monmouthshire Local Development Plan Annual Monitoring Report			Mark Hand Rachel Lewis (25/09/17)
Fairness at Work (Grievance) Policy		P Murphy	Sally Thomas (26/09/17)

Subject	Purpose	Consultees	Author
25TH OCTOBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Re-evaluation of Youth Service			Josh Klein
Reorganisation of Direct Payments Team in Social Services			Mike Logan
1ST NOVEMBER 2017 – CABINET - CANCELLED			
Review of Obstructions in the Public Highway policy			Roger Hoggins
Disposal of Former County Hall site. Croesyceiliog'			Roger Hoggins
U W Volunteering Policy	Moved to Cabinet 6 th December		Sally Thomas
W Quick Road Disposal	Deferred		Deb Hill Howells
8TH NOVEMBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Rural Conversions to a Residential or Tourism Use SPG.			Rachel Lewis
Foul Drainage Easement across Racecourse Farm, Llanfoist	For Phil Murphy		Ben Winstanley
Sustainable Tourism Accommodation SPG			Rachel Lewis
9TH NOVEMBER 2017 – COUNCIL			
Remote attendance at Council Meetings			Rob Tranter
Recycling Review – Final Business Case and Approval for Capital Expenditure	For Council to receive the FBC for the Recycling Review and to approve the expenditure required for successful implementation.		Rachel Jowitt

Subject	Purpose	Consultees	Author
22ND NOVEMBER 2017– SPECIAL CABINET			
Capital Budget Proposals	To outline the proposed capital budget for 2018/19 and indicative capital budgets for the 3 years 2019/20 to 2021/22		Joy Robson
MTFP and Budget Proposals for 2018/19	To provide Cabinet with Revenue Budget proposals for 2018/19 for consultation purposes		Joy Robson
Review of Fees and Charges	To review all fees and charges made for services across the Council and identify proposals for increasing them in 2018/19		Joy Robson
Outline of Budget Process 2018/19			Joy Robson
Volunteering Policy			Owen Wilce
22ND NOVEMBER 2017– INDIVIDUAL CABINET MEMBER DECISION			
6TH DECEMBER 2017 – CABINET			
Council Tax base 2018/19 and associated matters	To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2018/19 and to make other necessary related statutory decisions.		Sue Deacy/Wendy Woods
Alternative Delivery Model			Tracey Thomas
Crick Road Disposal			Deb Hill Howells
Safeguarding Evaluation and Progress Report			Diane Corrister
LDP Draft Review Report			Mark Hand
Re-provision of Severn View			Colin Ritchings
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 4 held on the 9 th November 2017		Dave Jarrett
Delivering Excellence in Children's Services'	<ul style="list-style-type: none"> - Our fostering service. - Delivery models for family support. - Meeting increasing service demands 		Claire Robins

Subject	Purpose	Consultees	Author
13TH DECEMBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Local Government (Wales) Act 1994 The Local Authorities (Precepts)(Wales)Regulations 1995	To see approval of the proposals for consultation purposes regarding payments to precepting Authorities during 2018/19 financial year as required by statute		Joy Robson
Youth Offending Service – Proposed implementation of revised contractual arrangements.			Jacalyn Richards
Freehold Disposal of Land at Coed Uchel, Gilwern. – Sale of Freehold Interest to United Welsh held on 125 yr lease.	(moved from 22 nd Nov)		Nicola Howells
Policies			Sally Thomas
Severe Weather Emergency Protocol (SWEP)			Steve Griffiths (06/11/2017)
14TH DECEMBER 2017 - COUNCIL			
Update to Constitution			Rob Tranter
Appointment of the Preferred Bidder for the Heads of the Valleys Food Waste Treatment Procurement			Rachel Jowitt
Volunteering Policy			Owen Wilce
Bryn Y Cwm Area Committee – terms of pilot scheme			Matt Gatehouse
Safeguarding Evaluative Report			Diane Corrister

Subject	Purpose	Consultees	Author
Area Committee Voting Rights			Matt Gatehouse
Partnerships in Waste: Anaerobic Digestion – Tender award	EXEMPT PAPER		Roger Hoggins
3RD JANUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			
Fixed Penalty Notice charges for fly tipping offences		Deferred to 8 th Feb 2018	Huw Owen
Supporting People Programme Grant Spendplan 2018-19		Deferred to 17 th Jan	Chris Robinson (15/11/17)
6TH JANUARY 2018 – CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 5 held on the 14 th December 2017		Dave Jarrett
Re-Use Shop at Llanfoist Household Waste Recycling Centre.			Roger Hoggins
Budget Monitoring Report – Period 7	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2016/17 financial year.		Joy Robson/Mark Howcroft
Kerbcraft – Scrutiny of Action Plan Delivery and Ongoing performance measures			Roger Hoggins
Chepstow Cluster – proposed distribution of Section 106 monies	To agree the distribution of section 106 to the cluster		Nikki Wellington
Management of			Roger Hoggins

Subject	Purpose	Consultees	Author
Obstructions in the Public Highway			
17TH JANUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			
Local Government (Wales) Act 1994 The Local Authorities (Precepts) (Wales) Regulations 1995	To seek members approval of the results of the consultation process regarding payment to precepting Authorities for 2018/19 as required by statute		Joy Robson
Trainee Accountant Regrade			Tyrone Stokes
Staffing changes in Policy and Governance	ITEM DEFERRED	Cllr Jordan	Matt Gatehouse (27/11/17)
Supporting People Programme Grant Spendplan 2018-19	ITEM DEFERRED		Chris Robinson (15/11/17)
18TH JANUARY 2018 - COUNCIL			
Council Tax Reduction Scheme 2018/19			Ruth Donovan
Social Justice Policy	deferred		Cath Fallon
Response to Older Adults Mental Health Consultation			Claire Marchant
29th JANUARY 2018 – SPECIAL CABINET			
ADM			
Corporate Plan			
31st JANUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			
Staffing changes in Policy and Governance	(moved from 17 th Jan)	Cllr Jordan	Matt Gatehouse (27/11/17)
Seasonal Garden Waste Collections			Carl Touhig
7TH FEBRUARY 2018 – CABINET			
Chippenham Play Area, Monmouth			Mike Moran

Subject	Purpose	Consultees	Author
Kerbcraft Update	Exempt Item		Claire Marchant
Kerbcraft – Scrutiny of Action Plan Delivery and Ongoing performance measures			Roger Hoggins
14TH FEBRUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			
S106 funding: Pen y Fal bridge repairs	To draw down appropriate S106 funding to fund the repairs to the footbridge at the Pen y Fal development in Abergavenny.		Rachel Jowitt
Development Management Enhanced Services Proposals			Phil Thomas (15/01/18)
Re-designation of Shared Housing			Ian Bakewell (28/11/17)
Adoption of Highway Management Plan including appointment of Highway Asset Inspector and changes to Asset Planning Officer posts			Paul Keeble
Residents Only Parking Permit Scheme Usk View Merthyr Road Abergavenny			Paul Keeble (10/1/18)
Usk in Bloom			Cath Fallon (15/01/18)
Loan to Foster Carers	EXEMPT CERTIFICATE REQUIRED		Jane Rodgers (22/1/18)
15th FEBRUARY 2018 – SPECIAL COUNCIL			
ADM			
Corporate Plan			
Active Travel Plan and Civil Parking Enforcement			Roger Hoggins
28TH FEBRUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			

Subject	Purpose	Consultees	Author
Charges in relation to the delivery of the Authority's private water supply responsibilities			Huw Owen
Gypsy & Traveller Pitch Allocation Policy Report			Steve Griffiths
Fixed Penalty Notice charges for fly tipping offences			Huw Owen (05/12/17)
1st MARCH 2018 - COUNCIL			
Council Tax Resolution 2018/19			Ruth Donovan
Approval of Public Service Board Well-being Plan			Matt Gatehouse
Area Plan – Population Needs Assessment			Claire Marchant
Pooled Fund for Care Homes			Clare Marchant
Social Justice Policy			Cath Fallon
7TH MARCH 2018 - CABINET			
2018/19 Education and Welsh Church Trust Funds Investment and Fund Strategies	The purpose of this report is to present to Cabinet for approval the 2018/19 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2017/18 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.		Dave Jarrett
Disability Transformation Work			Claire Marchant
The Knoll Section 106 Funding, Abergavenny			Mike Moran
Accommodation Review			Deb Hill Howells
Turning the World Upside Down			Claire Marchant
Proposed changes to the	Seeking approval to reduce the funding of		Nikki Wellington

Subject	Purpose	Consultees	Author
Schools Funding Formula for the funding of Building Maintenance Costs.	building maintenance costs for our new schools		
Whole Authority Risk Assessment'			Richard Jones
Corporate Parenting Strategy			Claire Marchant
2 nd Phase Families Support Review			Claire Marchant
14TH MARCH 2018 – INDIVIDUAL CABINET MEMBER DECISION			
29TH MARCH 2018 – INDIVIDUAL CABINET MEMBER DECISION			
11TH APRIL 2018 - CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 6 held on the 22 nd February 2018		Dave Jarrett
Crick Road Business Case			Claire Marchant
Disposal of County Hall			Roger Hoggins
18TH APRIL 2018 – INDIVIDUAL CABINET MEMBER DECISION			
19TH APRIL 2018 - COUNCIL			
Public Service Board: Well-being Plan for Monmouthshire			Matt Gatehouse (added 29/8/17)
9TH MAY 2018 – INDIVIDUAL CABINET MEMBER DECISION			

Subject	Purpose	Consultees	Author

Hannah Jones would like to come to Cabinet in July 2018 to update on Youth Enterprise - European Structural Fund (ESF) Programmes - Inspire2Work extension (originally brought to Cabinet July 2017).

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